SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES

Hybrid Attendance—in person in the Library's Meeting Room and by Zoom
(access information provided at www.sjlib.org)
June 9th, 2026

1) Call to Order: President John Aschoff called the meeting to order at 3:01 pm.

Members Present: Boyd Pratt, Barbara Sharp, John Aschoff, Cheryl Kringle

Staff Present: Anthony Morris, Heather Dima, Kasey Rasmussen

FOL Present: Beth Spaulding, FOL Board President

2) Visitors: none

3) Public Access: none

4) Agenda Approval:

MSC Barbara Sharp moved and Cheryl Kringle seconded to accept the agenda as submitted. Carried.

5) Approval of Board Minutes of May 12th, 2026 Regular Meeting:

MSC Boyd Pratt moved and Cheryl Kringle seconded to approve the minutes of the **May 12th, 2026** regular meeting as submitted. Carried.

6) Friends of the Library (FOL)

Delegate to next FOL meeting: Barbara Sharp, Tuesday, July 7th, 2026, 3:30 to 5:30 pm, in the Library Meeting Room.

FOL Board Director Beth Spaulding reported:

- Stickers have been made to mark books that are donated by the FOL to Little Free Libraries around the island.
- Bookmarks promoting FOL membership are being printed. They'll be given out at FOL events and at the Book Nook.
- Board members are preparing for the Cakewalk on July 4th. Donations can be dropped off July 3rd before 3 pm at the Sotheby's Realty office at 1 Spring St., or at the Cakewalk between 9:30-12pm on the 4th.
- The FOL received a donation to support programming and books about diverse cultures and religions. It's been distributed among collections and program budgets, with half reserved for Dolly Parton Imagination Library funding in the fall, if needed.

7) Approval of Bills

The consent agenda included the following:

Bills dated May 11, 2026 in the amount of $27,631.75.

Bills dated May 11, 2026 in the amount of $11,041.46.

Bills dated May 26, 2026 in the amount of $10,213.66.

Bills dated May 26, 2026 in the amount of $1,240.00.

MSC Barbara Sharp moved and Cheryl Kringle seconded to accept the Consent Agenda for Expense Claims Transmittals as submitted. Carried.

8) Payroll

MSC Boyd Pratt moved and Barbara Sharp seconded to affirm the **May 2026 Payroll** dated May 26th, 2026 in the amount of $140,941.69. Carried.

9) Reports

Director Report (Laurie Orton)
Laurie's written report was noted.

- Anthony reported that John and Laurie received an anonymous email regarding concerns about the noise level in the library. Anthony explained how we respond to complaints of this nature. Though we do not have an expectation that this is a quiet library due to the limitations of the space, we do examine each complaint and review procedures to see if we can improve the patron experience in any way.
- Discussion was held on the Washington Public Libraries Survey. Boyd pointed out that with the population increase on the island, about 50-55% of islanders have a library card. Anthony noted that the population increase might correlate with the increase in program attendance. Anthony is working on our annual report, which will use some of the data compiled for the survey.

Assistant Director/Adult Services Manager Report (Anthony Morris)
Anthony's written report was noted.

Youth Services Manager Report (Melina Lagios)
Melina's written report was noted.

IT Administrator Report (Floyd Bourne)
Floyd's written report was noted.

Financial Report (Heather Dima)
Heather's written report was noted.

10) New Business

a) 2026 Budget Amendments

- Discussion was held on the proposed budget amendments.

MSC Boyd Pratt moved and Cheryl Kringle seconded to adopt Resolution #1-2026 Amending the 2026 Budget. Carried.

b) Design Ideas – Public Feedback

- Anthony reviewed feedback we received on the new building conceptual designs at the February 12th public meeting, and in emails, postcards, and the online feedback form since then. Discussion was held on the results. In particular, a clear preference for Design 1 was noted, as well as strong support for youth services, meeting rooms, and an environmentally friendly building.

c) Staff Survey

- Discussion was held on preparations for a staff survey. Board members reviewed draft questions and accepted the draft provided by John and Barbara with slight revisions. John will prepare a Google Forms format survey for discussion at the July 14th regular meeting, with the goal of distributing the survey in September or October.

d) Student Access Agreement

- Elizabeth gave a brief report on the first year of the student access accounts. The contract with the School District is set to be renewed with no changes. Elizabeth noted that usage of these accounts was not very high in this first year, but in the coming school year she will be working with the high school's librarian to promote usage of our resources.

11) Old Business

a) Procurement Policy

- Discussion was held on the updated draft of the procurement policy.

MSC Barbara Sharp moved and Boyd Pratt seconded to adopt Resolution #2-2026 Resolution to Adopt a Small Public Works Roster and the Authority to Use the Roster Process to Award Small Public Works Contracts, a Consultant Services Roster for General Consulting and Other Professional Services, and a Vendor Roster for Goods and Services, Among Other Related Matters. Carried.

b) Road Map for the New Library

- The board reviewed the updated road map. Discussion was held on new suggestions from Fivedot and Allied8.

c) Board Retreat

- Board members discussed potential agenda items for the board retreat on July 29th. Boyd will prepare a draft agenda.

12) Adjournment

MSC Barbara Sharp moved and Boyd Pratt seconded to adjourn the meeting at 5:03 pm. Carried.

Respectfully submitted:

Signed by:
Cheryl Kringle
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Board ~~Secretary~~ Vice President

Approved:

Signed by:
John Aschoff
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Board President