

SPECIAL MEETING OF THE
SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES
For the Purpose of a Building Project Workshop

Hybrid Attendance – in person in the Library Meeting Room and by Zoom

Wednesday, July 29, 2026, at 9:00 am

BOARD MEETING – The public may attend in person. Electronic attendance is also available via Zoom. Information to join the meeting will be posted on the morning of the meeting at www.sjlib.org

AGENDA

- 1) 9:00 am - Call to order
- 2) Visitors
- 3) Adoption/Amendments to Agenda
- 4) Moderator Introduction
- 5) 9:15-10:15 am – Capital Project Capacity Initiative – Tool Kit 1: Are We Ready?
- 6) 10:15-11:15 am – Capital Project Capacity Initiative – Tool Kit 2: Who Makes Decisions?
(Governance Readiness Checklist; Capital Decision-Making Checklist; Governance Roles Reference Card)
- 7) 11:15-11:30 – BREAK
- 8) 11:30 am – 12:30 pm – Confirm Institutional Capacity for Project
 - a) Goal: *Develop a Flow Chart with Money, People, Skills, and Staffing*
- 9) 12:30-1:00 pm – LUNCH BREAK
- 10) 1:00-2:30 pm – Develop Case for Support
 - a) Review Values, Vision, and Mission Based on Board, Staff, and Community Discussions
 - b) Goal: *Articulate Values, Vision, and Mission*
- 11) 2:30-2:45 pm – BREAK
- 12) 2:45-4:30 pm – Refine Case for Support
 - a) Discuss Essential Information
 - b) Goal: *Draft Case for Support*
- 13) 4:30-5:00 pm – Develop Action Plan (Actions, Owners, Due Dates)
- 14) Adjournment