

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES

Hybrid Attendance—in person in the Library’s Meeting Room and by Zoom
(access information provided at www.sjlib.org)

March 10th, 2026

1) Call to Order: President John Aschoff called the meeting to order at 3:01 pm.

Members Present: Boyd Pratt, Karen Vedder, Barbara Sharp, John Aschoff, Cheryl Kringle

Staff Present: Laurie Orton, Anthony Morris, Heather Dima, Kasey Rasmussen

FOL Present: Melinda Balkom, FOL Board Director

2) Visitors: Amy Saxe-Eyler (San Juan Island Community Foundation (SJICF)), Beth Helstien (Steering Committee)

3) Public Access: Boyd read a quote in honor of women’s history month.

4) Agenda Approval:

MSC Karen Vedder moved and Boyd Pratt seconded to accept the agenda as submitted. Carried.

5) Minutes

a) Approval of Board Minutes of February 10th, 2026 Regular Meeting:

MSC Barbara Sharp moved and Karen Vedder seconded to approve the minutes of the **February 10th, 2026** regular meeting as submitted. Carried.

b) Approval of Board Minutes of February 12th, 2026 Special Meeting:

MSC Boyd Pratt moved and Karen Vedder seconded to approve the minutes of the **February 12th, 2026** special meeting as submitted. Carried.

6) Friends of the Library (FOL)

Delegate to next FOL meeting: Cheryl Kringle, Tuesday, April 7th, 2026, 4:00 to 5:00 pm, in the Library Meeting Room.

FOL Board Director Melinda reported:

- The annual members meeting will be held on April 7th, 2026, 5:30-7:00 pm. The business meeting will be held first, 5:30-6:00 pm, followed by a talk from 6:00 -7:00 pm by Chanda Stone of Salish Sea Rescue (formerly Wolf Hollow).

- The FOL board is preparing for the spring tea fundraiser at the Mullis center on April 25th.
- Other upcoming FOL events include the annual July 4th Cakewalk and the annual book sale on August 1st.

7) Approval of Bills

The consent agenda included the following:

Bills dated February 10, 2026 in the amount of \$15,593.19.

Bills dated February 10, 2026 in the amount of \$2,654.82.

MSC Karen Vedder moved and Barbara Sharp seconded to accept the Consent Agenda for Expense Claims Transmittals as submitted. Carried.

8) Payroll

MSC Karen Vedder moved and Boyd Pratt seconded to affirm the **February 2026 Payroll** dated March 4th, 2026 in the amount of \$139,823.49. Carried.

9) Reports

Director Report (Laurie Orton)

Laurie's written report was noted.

Assistant Director/Adult Services Manager Report (Anthony Morris)

Anthony's verbal report was noted. Anthony also reported on the following:

- Anthony answered questions about the passport photo program on March 14th.

Youth Services Manager Report (Melina Lagios)

Melina's written report was noted.

IT Administrator Report (Floyd Bourne)

Floyd's written report was noted.

Financial Report (Heather Dima)

Heather's written report was noted.

10) New Business

a) SJICF – Comprehensive Fundraising Plan

- Amy Saxe-Eyler presented the SJICF's draft capital campaign plan. Discussion was held and board members asked questions about the details of the plan.
- Amy will work on fundraising campaign talking points for the board, staff, steering committee, and FOL.

- Amy addressed questions about the current MOU between the library and the SJICF, clarifying when fundraising fees apply.

b) Public Feedback on Design Ideas

- Discussion was held on the design feedback received so far from the public at the open house, online, and at the library.

c) Renderings Consideration

- Leah Martin of Allied8 asked if there are any changes the board would like to see to the conceptual design renderings. Board members agreed that the current renderings are sufficient for our needs at this stage.

d) Cost Estimates and Grant Timeline Proposals

- Discussion was held on the forthcoming proposals from Allied8 and OCMI for cost estimate production.
- Laurie will request a proposal from Allied8 and Fivedot for the work they've suggested doing on creating a grant list and timeline.

11) Old Business

a) Road Map for New Library

- Discussion was held on the updated road map document.
- Laurie and Karen will meet with attorney Thomas Sandstrom to discuss defining the easements on the 660 Spring St. property.

b) Steering Committee

- John noted that work has begun on assigning steering committee members tasks from the outreach matrix. John suggested scheduling another steering committee meeting to update the members on topics discussed today.
- Beth Helstien suggested that recruiting new members for the steering committee would be helpful after the resignation of a couple members.
- Discussion was held on the role of the steering committee in the future.

12) Executive Session - RCW 42.30.110(1)(g) –To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

An executive session was called at 4:45 pm, and expected to last 15 minutes, ending at 5:00 pm. The executive session was closed at 5:00 pm.


No action was taken in executive session.

13) Adjournment


MSC Karen Vedder moved and Boyd Pratt seconded to adjourn the meeting at 5:01 pm. Carried.

March 10th, 2026

Respectfully submitted:

Signed by:

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Board Secretary

Approved:

Signed by:

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Board President

March 10th, 2026