

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES
Hybrid Attendance—in person in the Library’s Meeting Room and by Zoom
(access information provided at www.sjlib.org)
January 13th, 2026

1) Call to Order: President John Aschoff called the meeting to order at 3:00 pm.

Members Present: Boyd Pratt, Karen Vedder, Barbara Sharp, John Aschoff

Staff Present: Laurie Orton, Anthony Morris, Kasey Rasmussen

FOL Present: Sue Stricker McCormack, FOL Board Director

2) Visitors: Allison Church, Rebecca Hope

3) Public Access: none

4) Agenda Approval:

Moved item **10 g) February 12th Special Meeting** up to follow item **10 b) Review All-Day Design Workshop**.

Added new item **10 h) Discussion of Real Estate Attorney** to Old Business.

MSC Karen Vedder moved and Barbara Sharp seconded to accept the agenda as amended. Carried.

5) Minutes

a) Approval of Board Minutes of December 9th, 2025 Regular Meeting:

MSC Karen Vedder moved and Boyd Pratt seconded to approve the minutes of the **December 9th, 2025** regular meeting as submitted. Carried.

b) Approval of Board Minutes of December 16th, 2025 Special Meeting:

MSC Barbara Sharp moved and Boyd Pratt seconded to approve the minutes of the **December 16th, 2025** special meeting as submitted. Carried.

c) Approval of Board Minutes of December 19th, 2025 Special Meeting:

MSC Karen Vedder moved and Boyd Pratt seconded to approve the minutes of the **December 19th, 2025** special meeting as submitted. Carried.

6) Friends of the Library (FOL)

Delegate to next FOL meeting: Barbara Sharp, Tuesday, February 3rd, 2025, 3:30 to 5:30 pm, in the Library Meeting Room.

FOL Board Director Sue Stricker McCormack reported:

- The Holiday Sale and Holiday Silent Auction raised \$7,963. The Christmas Flea Market booth at the Fairgrounds on December 6th and 7th raised \$836.
- The FOL board held their 2026 planning meeting on January 6th.
 - They will have a speaker from Wolf Hollow for their annual meeting on April 7th.
 - Discussion continues about what they want to do for their spring fundraising event.
 - Discussion was held on how to improve communication for memberships and events.
 - Discussion was held about the storage space at 660 Spring St. They'll find out what the square footage is and convey that to Laurie.

7) Approval of Bills

The consent agenda included the following:

Bills dated December 5, 2025 in the amount of \$844.75.

Bills dated December 8, 2025 in the amount of \$27,144.39.

Bills dated December 8, 2025 in the amount of \$3,153.75.

Bills dated December 16, 2025 in the amount of \$6,679.63.

Bills dated December 16, 2025 in the amount of \$17,216.64.

Bills dated December 22, 2025 in the amount of \$17,575.97.

Bills dated December 29, 2025 in the amount of \$14,743.85.

Bills dated December 29, 2025 in the amount of \$1,790.41.

MSC Boyd Pratt moved and Barbara Sharp seconded to accept the Consent Agenda for Expense Claims Transmittals as submitted. Carried.

8) Payroll

MSC Karen Vedder moved and Boyd Pratt seconded to affirm the **December 2025 Payroll** dated December 23rd, 2025 in the amount of \$130,818.00. Carried.

9) Reports

Director Report (Laurie Orton)

Laurie's written report was noted. Laurie also reported on the following:

- Laurie noted that we spent approximately 98 staff hours fulfilling public records requests in 2025.

Assistant Director/Adult Services Manager Report (Anthony Morris)

Anthony's written report was noted.

Youth Services Manager Report (Melina Lagios)

Melina's written report was noted.

IT Administrator Report (Floyd Bourne)

Floyd's written report was noted.

- Boyd commended Floyd for his work navigating major tech issues.

Financial Report (Heather Dima)

Heather's written report was noted.

10) Old Business

a) Steering Committee Discussion

- A steering committee meeting is scheduled on January 22nd to review preliminary conceptual design materials from our consultants.
- Beth Helstien created a document to organize the work of inviting community stakeholders to the February 12th open house.
- Discussion was held on information and materials the board will need to provide the steering committee to communicate with invitees.

b) Review All-Day Design Workshop

- Board members had no new reflections on the December 16th design workshop to share.

c) February 12th Special Meeting

- Discussion was held on when the board should review the draft conceptual design materials. Laurie will follow up with the consultants and schedule a time for the board to convene in a special meeting to go over those materials and discuss plans for the February 12th open house.

d) Funding for Regional Library Projects

- Boyd reported that he was unable to work on this project in the time since the December 9th, 2025 regular board meeting. Laurie suggested removing this standing item from the agenda until notified by Boyd.

e) Road Map for New Library

- Anthony will meet with Boyd, Karen, and Laurie to work on the road map document Paul Fischburg created.

f) Project Planning Updates

- Boyd reviewed the planning for a new library schedule document. Discussion was held on adjustments to the schedule.

g) SJICF MOU / Pre-Construction Costs

- Board members discussed the questions they had about the MOU with the San Juan Island Community Foundation. Karen and Cheryl will summarize the questions for review at a later meeting.
- Laurie is working on putting together a figure for pre-construction costs for the new building project in 2026, including property maintenance, development costs including salary for a development director, and possible further architectural design. She'll share this figure with the SJICF so that they can begin fundraising for those expenses.

h) Discussion of Real Estate Attorney

- Discussion was held on defining the easements on the 660 Spring St. property. Board members discussed local and off-island options for engaging an attorney for help on this matter. Laurie will start reaching out to potential attorneys.

i) Board Retreat Discussion

- John suggested the board consider holding a retreat session focused on the new library project. Discussion was held on the timing of the retreat; the date is TBD, likely in April or May.

j) Trustee Training

- Cheryl has completed her PRA and OPMA trainings as required.

k) Director's Annual Review Process

- John noted that survey responses from board members have been gathered. Discussion will be held in executive session.

12) Executive Session: RCW 42.30.110(1)(g) –To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

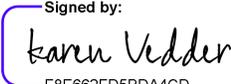
An executive session was called at 4:08 pm, and expected to last 32 minutes, ending at 4:40 pm. The executive session was closed at 4:41 pm.

No action was taken in the executive session.

13) Adjournment

MSC Karen Vedder moved and Boyd Pratt seconded to adjourn the meeting at 4:41 pm. Carried.

Respectfully submitted:

Signed by:

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Board Secretary

January 13th, 2025

Approved:

Signed by:


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Board President

January 13th, 2025