

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES

Hybrid Attendance—in person in the Library's Meeting Room and by Zoom
(access information provided at www.sjlib.org)

May 13th, 2025

1) Call to Order: President Karen Vedder called the meeting to order at 3:01 pm.

Members Present: Boyd Pratt, Karen Vedder, John Aschoff, Kyle Loring

Staff Present: Laurie Orton, Anthony Morris, Heather Dima, Kasey Rasmussen

FOL Present: Sue Stricker McCormack, FOL Board Secretary

2) Visitors: none

3) Public Access: none

4) Agenda Approval:

Item **9 b) Project Planning Updates** was moved before item **9 a) Strategic Planning**.

MSC John Aschoff moved and Boyd Pratt seconded to accept the agenda as amended. Carried.

5) Approval of Board Minutes of April 8th, 2025 Regular Meeting:

MSC Boyd Pratt moved and Kyle Loring seconded to approve the minutes of the **April 8th, 2025** regular meeting as submitted. Carried.

6) Friends of the Library (FOL)

Delegate to next FOL meeting: Karen Vedder, Tuesday, June 3rd, 2025, 3:30-5:30 pm, in the Library Meeting Room.

FOL Board Director Sue Stricker McCormack reported:

- The Mother's Day Tea was successful. It was a lot of work but they had good volunteer support.
- Summer Farmer's Market visits, the 4th of July Cakewalk, and the annual book sale are coming up.
- Reorganization of the Book Nook continues.

7) Approval of Bills

The consent agenda included the following:

Bills dated April 1, 2025 in the amount of \$14,116.68.

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Bills dated April 1, 2025 in the amount of \$28,433.61.

Bills dated April 28, 2025 in the amount of \$39,991.13.

Bills dated April 28, 2025 in the amount of \$13,887.77.

MSC Kyle Loring moved and Boyd Pratt seconded to accept the Consent Agenda for Expense Claims Transmittals as submitted. Carried.

8) Payroll

MSC Boyd Pratt moved and Kyle Loring seconded to affirm the **April 2025 Payroll** dated April 28th, 2025 in the amount of \$134,350.01. Carried.

9) Old Business

a) Project Planning Updates

- Discussion was held on a draft scope of work for consultants. The board asked Laurie to reach out to FiveDot and Allied8 to help with development of a scope of work to be presented at the June 10th, 2025 regular meeting.
- Karen noted that no public bid process is required for architects and consultants providing professional services.
- The board aims to have the consultation work completed before community engagement meetings in October. Board members discussed expectations, priorities, education needs, and methods of presentation for the community meetings.
- Discussion was held on funding for the consultant work. Board members agreed that the Library should pay for this phase of work out of current project assets before requesting fundraising support from the San Juan Island Community Foundation.

MSC Kyle Loring moved and Boyd Pratt seconded that the Library use the project fund to pay for the first round of consultants up to an amount to be determined at the June 10th, 2025 regular meeting. Carried.

b) Strategic Planning

- Anthony led the board in a discussion finalizing a list of the 'must haves,' 'library-recommends,' and 'like-to-haves' for a new building. 'Must-haves' are the bare minimum of what is needed in a new building, 'library-recommends' are additional items library staff and the board consider of most importance, and 'like-to-haves' include various suggestions and ideas from the board and staff as well as ideas we've already heard from community members, with space for additional items developed from community input.
- As part of the consulting work, we will ask the architects to provide estimates of the physical space needed for each item on the list so that we can

determine what is actually possible on the 660 Spring St. property before seeking community input.

c) Insurance Proceeds

- We've received three of the five expected payments from the insurers. Once all payments are received, Laurie will ask the county to invest the funds in the Local Government Investment Pool per the board's direction at the April 8th, 2025 regular meeting.
- The board reviewed a document summarizing all the consultant and remediation fees we paid following the leak.

d) IMLS / State Library Update

- Laurie reported on recent developments regarding federal Institute of Museum and Library Services (IMLS) funding and state funding.
- Following an injunction on the executive order dismantling the IMLS, IMLS funding to Washington state has been restored through September 30th, 2025, and for an additional 6 months beyond that. After that, funding will depend on renewal of the IMLS by Congress.
- The Washington State Library's (WSL) \$6.7 million request was removed from the state budget, resulting in a significant budget shortfall for the WSL. This will result in staff layoffs and reduction of WSL services. WSL administrative staff support for the Washington Anytime Library will be sustained through the end of 2025, and possibly past that.
- E-rate federal funding looks to be safe; 75% of the cost of our fiber service is covered by that program.
- We don't have news yet on whether funding will be restored for the STEAM kits Elizabeth uses for the Summer Reading Program.
- We received news that our LibTech-funded broadband project will be completed soon. We don't have news yet on future funding of that program. [NOTE from 5.16.25: After speaking with LibTech staff this week, funding is looking good for current and future LibTech projects.]

e) Director's Contract and Resolution

- The board reviewed the updated contract.

MSC Boyd Pratt moved and John Aschoff seconded to adopt Resolution #2-2025 to Replace Director's Hiring Agreement. Carried.

MSC Boyd Pratt moved and John Aschoff seconded to execute the employment agreement between San Juan Island Library District and Laurie Orton dated May 13, 2025. Carried. Kyle Loring abstained.

10) Reports

Director Report (Laurie Orton)

Laurie's written report was noted.

- Laurie answered questions about the *Washington State 2024 Public Libraries Survey and 2025 Salary and Benefits Survey*.

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Assistant Director/Adult Services Manager Report (Anthony Morris)
Anthony’s written report was noted.

Youth Services Manager Report (Melina Lagios)
Melina’s written report was noted.


IT Administrator Report (Floyd Bourne)
Floyd’s written report was noted.

Financial Report (Heather Dima)
Heather’s written report was noted.


Adjournment

MSC Kyle Loring moved and John Aschoff seconded to adjourn the meeting at 4:47 pm. Carried.

Respectfully submitted:

DocuSigned by:

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Board Secretary

Approved:

Signed by:

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Board President