

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES

Hybrid Attendance—in person in the Library’s Meeting Room and by Zoom
(access information provided at www.sjlib.org)

March 11th, 2025

1) Call to Order: President Karen Vedder called the meeting to order at 3:03 pm.

Members Present: Boyd Pratt, Karen Vedder, Barbara Sharp, John Aschoff, Kyle Loring

Staff Present: Laurie Orton, Anthony Morris, Heather Dima

FOL Present: Beth Spaulding, FOL Board Director

2) Visitors: none

3) Public Access: none

4) Agenda Approval:

Postponed item **10 a) Directors Contract** to the April 8th, 2025 regular meeting.

MSC Boyd Pratt moved and Barbara Sharp seconded to accept the agenda as amended. Carried.

5) Approval of Board Minutes of February 11th, 2025 Regular Meeting:

MSC Barbara Sharp moved and Boyd Pratt seconded to approve the minutes of the **February 11th, 2025** regular meeting as submitted. Carried. Kyle Loring abstained.

6) Friends of the Library (FOL)

Delegate to next FOL meeting: John Aschoff, Tuesday, April 1st, 2025, 4 to 6 pm, in the Library Meeting Room.

FOL Board Director Beth Spaulding reported:

- The FOL Board is preparing the Mother’s Day Basket raffle and the Mother’s Day Tea.
- The FOL annual meeting will take place in the Library’s Main Salon on April 8th at 5:30 pm. The meeting will be followed by speaker Dr. Adam Summers, who will be giving his talk on “Why and How to Scan All the Fishes: Shape Inspires Research Questions.”
- They are hoping to sell raffle tickets for the Mother’s Day Basket at Market Place and the Farmer’s Market. Tickets for the Mother’s Day Tea will be available online.

7) Approval of Bills

The consent agenda included the following:

Bills dated February 10, 2025 in the amount of \$14,751.03.

Bills dated February 10, 2025 in the amount of \$2,973.88.

Bills dated February 18, 2025 in the amount of \$1,902.09.

MSC Boyd Pratt moved and John Aschoff seconded to accept the Consent Agenda for Expense Claims Transmittals as submitted. Carried.

8) Payroll

MSC Barbara Sharp moved and Boyd Pratt seconded to affirm the **February 2025 Payroll** dated February 26th, 2025 in the amount of \$127,676.59. Carried.

9) Reports

Director Report (Laurie Orton)

Laurie's written report was noted. Laurie also reported on the following:

- Laurie noted that Josh discovered rats at the Heritage House on the Spring St. property. Laurie contacted San Juan Pest Control to set traps.
- Laurie shared that she received a call from OCMI checking in about the new building project.

Assistant Director/Adult Services Manager Report (Anthony Morris)

Anthony's written report was noted. Anthony also reported on the following:

- Anthony gave a quick overview of the Ferry Tales digital collection and noted that we've already received submissions.

Youth Services Manager Report (Melina Lagios)

Melina's written report was noted.

IT Administrator Report (Floyd Bourne)

Floyd's written report was noted.

- Laurie reported that we are still waiting on the parking lot to be repaired after installation of the new fiber connection.

Financial Report (Heather Dima)

Heather's written report was noted.

- Heather answered questions about the new report format.

10) Old Business

a) Mediation

March 11th, 2025

- Karen, John, Laurie, and Anthony reported on the mediation proceedings. A successful settlement was reached. Boyd thanked those who attended. Board members planned to personally send a thank you gift to our attorneys.

b) Project Planning Update

- Boyd shared an updated draft of the Request for Services that the board reviewed at the February 11th, 2025 regular meeting. Discussion was held on the scope of work/parameters of the analysis and services we are seeking. Boyd will continue to refine the document. Karen volunteered to help.
- Discussion was held on an analysis of potential bond repayment scenarios that John presented. Laurie will provide the board with a monthly report of LGIP interest rates from the County Treasurer as part of future director's reports. Board members agreed to continue the discussion next month.

c) Strategic Planning

- Anthony shared a draft newsletter regarding strategic planning to go out to the community. Discussion was held on potential community surveys and public meetings, and timing of those options.

11) New Business


a) Form Director's Annual Review Committee

- Karen asked for two board members to work on revamping the process of the director review. Barbara and John volunteered.

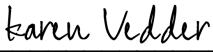
Adjournment

MSC Boyd Pratt moved and Barbara Sharp seconded to adjourn the meeting at 5:07 pm. Carried.

Respectfully submitted:

DocuSigned by:

 B19F216619F84C0
 Board Secretary

Approved:

Signed by:

 E8F662FD5BDA4CD
 Board President