

Only **black & white** printing is available at this time.
Sorry, no color.

—Printing Options—

B+W Letter	\$.10/page
B+W Legal	\$.10/page
B+W Duplex Letter	\$.20/page

To print on both sides of the paper, choose the appropriate printer:

Duplex—Short Side	= Landscape
Duplex—Long Side	= Portrait

Printing charges under \$5 are payable by cash or check (only). Deposit your payment into the box at the Library's Information Desk.

Printing Hours

Mon—Fri	10am - 5:55pm
Saturday	10am - 4:55pm
Sunday	12pm - 2:55pm

Your print jobs may be released up to 7 days after being submitted and up to 5 minutes before closing each day.

Unprinted jobs are automatically purged After one week.

HELPFUL HINT

Having trouble printing something from the internet?

Try downloading it first and save it as a **pdf**, then print the saved document.

Need Help?
Call or email us.



san juan island
LIBRARY

<http://www.sjlib.org>

sjlib@sjlib.org
360-378-2798

1010 Guard St
Friday Harbor WA 98250

Mobile Printing



Print from your

SMARTPHONE
TABLET
LAPTOP
DESKTOP

—anywhere
you have
Internet access!

STEP 1: Send your printing using one of these methods

Print via EMAIL

Simply attach your print to an email and send your it to the appropriate address below:

sjlib-bw@ewprints.com

sjlib-bw-legal@ewprints.com

sjlib-bw-ledger@ewprints.com

sjlib-bw-duplex@ewprints.com

sjlib-bw-duplex-short@ewprints.com

Your email and each attachment will be submitted as separate print jobs. You can choose to print the email itself and/or any of the attachments.

Print via the LIBRARY'S WEBSITE

- ➔ Go to our website www.sjlib.org
- ➔ On the left side, under Frequently Used Pages, click on **Mobile Print Service**
- ➔ Upload your document(s)
- ➔ Adjust settings using the gear icon
- ➔ Accept the Terms and Conditions
- ➔ Click the green Continue bar
- ➔ Enter your email address and click OK
- ➔ You will see your document sending and when it is ready to go print.

Scan the QR Code



Scan this QR Code on your mobile device

- ➔ Upload your document(s)
- ➔ Adjust settings using the gear icon
- ➔ Accept the Terms and Conditions
- ➔ Click the green Continue bar
- ➔ Enter your email address and click OK
- ➔ You will see your document sending and when it is ready to go print.

STEP 2: Release your printing and pay



Visit **San Juan Island Library** and locate our **Self Service Station**.



Click on **Release a Print Job**. Enter the **email address** you supplied when you submitted the print job.



Pick up your **printouts** from the center of the printer/copier.



Pay with **cash or check** in the box at the info desk.