

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES

Hybrid & via Zoom, San Juan Island Library
(access information provided at www.sjlib.org)

March 12th, 2024

1) Call to Order: President Boyd Pratt called the meeting to order at 3:02 pm.

Members Present: Boyd Pratt, Karen Vedder, Barbara Sharp, Paul Peterson

Staff Present: Laurie Orton, Anthony Morris, Heather Dima, Kasey Rasmussen

FOL Present: Nina VanLund, FOL Board Director

2) Visitors: Jon Aschoff, Mark Madsen

3) Public Access: none

4) Agenda Approval:

MSC Karen Vedder moved and Barbara Sharp seconded to accept the agenda as submitted. Carried.

5) Minutes

a) Approval of Board Minutes of February 13th, 2024 Regular Meeting:

MSC Barbara Sharp moved and Karen Vedder seconded to approve the minutes of the **February 13th, 2024** regular meeting as submitted. Carried.

a) Approval of Board Minutes of February 27th, 2024 Special Meeting:

MSC Karen Vedder moved and Barbara Sharp seconded to approve the minutes of the **February 27th, 2024** special meeting as submitted. Carried.

6) Friends of the Library (FOL)

Delegate to next FOL meeting: Karen Vedder, Tuesday, April 2nd, 2024, 4 to 6 pm, in Library Meeting Room

FOL Board Director Nina VanLund reported:

- FOL board members will be present at the Library's Neighbor Day event on March 20th.
- The Annual Membership Meeting will be held on April 10th in the Main Salon at the Library. After the business meeting, they will host speaker DC Alexander, author of the mystery novel *Friday Harbor*.

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- The Mother's Day Raffle Basket winner will be announced at the Jane Austen Spring Tea, held on May 11th at the Grange. Speaker Heidi Green will host a talk on *Mansfield Park*.
- The FOL currently have 145 members. The board is reaching out to past members who have not renewed this year to encourage renewal of their membership.
- The FOL board is exploring options for recycling unsold CDs and DVDs.
- FOL board members discussed the levy lid lift and upcoming campaign and their role in educating themselves and the community.

7) Approval of Bills

The consent agenda included the following:

Bills dated February 5, 2024 in the amount of \$6,947.63.

Bills dated February 5, 2024 in the amount of \$5,682.14.

Bills dated February 20, 2024 in the amount of \$33,305.96.

Bills dated February 20, 2024 in the amount of \$5,875.61.

Bills dated February 29, 2024 in the amount of \$13,704.99.

MSC Barbara Sharp moved and Karen Vedder seconded to accept the Consent Agenda for Expense Claims Transmittals as submitted. Carried.

8) Payroll

MSC Karen Vedder moved and Barbara Sharp seconded to affirm the **February 2024 Payroll** dated February 20th, 2024 in the amount of \$81,313.85. Carried.

9) Reports

Director Report (Laurie Orton)

Laurie's written report was noted. Laurie also reported on the following:

- Laurie encouraged BOT members to attend the FOL Annual Meeting. Karen volunteered to attend and give a brief speech at the FOL board's invitation.
- Laurie shared information about Library Journal's Design Institute, which is being held in Spokane in May.

Assistant Director/Adult Services Manager Report (Anthony Morris)

Anthony's written report was noted.

Youth Services Manager Report (Melina Lagios)

Melina's written report was noted.

- Anthony answered questions about the upcoming Neighbor Day event on March 20th.

IT Administrator Report (Floyd Bourne)

Floyd's written report was noted.

Financial Report (Heather Dima)

Heather's written report was noted.

- Laurie answered questions about the financial report.

10) Old Business

a) 2024 Levy Planning—community meeting, public campaign committee, resolution, timeline

- The board discussed and shared suggestions for a draft agenda for the March 14th community meeting that Boyd produced.
- Karen noted that as a takeaway from the meeting, the board should focus on clarifying what questions the public have that we still need to answer.
- Laurie, Karen, and Boyd have been brainstorming community members to invite to join the public campaign committee and shared a non-exhaustive list of potential contacts with the board. Board members will reach out to community members this week. Mark noted that the role of Treasurer should be the first priority to fill, as the first act of the committee will be to submit a public disclosure commission filing. The board discussed potential community members who could fill that role.
- Anthony shared drafts of levy campaign materials and handouts. Board members discussed and shared feedback.
- Barbara shared date options for a second community meeting held at Roche Harbor. The board tentatively agreed on May 1st, pending venue availability.
- Laurie shared a draft of the levy lid lift resolution. Board members discussed and will send any suggestions for changes to Laurie prior to the April 9th regular meeting. The filing deadline is May 3rd.
- Laurie reviewed progress on the 2024 Levy Campaign Timeline Outline and the board discussed and assigned tasks.

b) Trustee Recruitment

- Paul received two trustee application submissions. Board members are still talking to potential candidates. The board will discuss scheduling interviews at the April 9th regular meeting.

Adjournment

MSC Barbara Sharp moved and Karen Vedder seconded to adjourn the meeting at 4:16 pm. Carried.

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Respectfully submitted:

DocuSigned by:
Barbara Sharp
88AET902SB00E467
Board Secretary

Approved:

DocuSigned by:
[Signature]
Board President

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