

## **SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES**

Hybrid & via Zoom, San Juan Island Library  
(access information provided at [www.sjlib.org](http://www.sjlib.org))  
January 23<sup>rd</sup>, 2024, 12:15 – 2:00

Special Meeting for the Purposes of 2024 Planning and Director Evaluation

**1) Call to Order:** President Boyd Pratt called the meeting to order at 12:15 pm.

**Members Present:** Boyd Pratt, Karen Vedder, Barbara Sharp, Paul Peterson

**Staff Present:** Laurie Orton, Anthony Morris, Kasey Rasmussen

**FOL Present:** Valdi Bjarnason, FOL Board Vice President

**2) Visitors:** Mark Madsen, Cynthia Todd, Steve Ulvi

**3) Public Access:** none

**4) Agenda Approval:**

**MSC** Barbara Sharp moved and Karen Vedder seconded to accept the agenda as submitted. Carried.

**5) Old Business**

**a) 2024 Levy Planning**

Boyd shared a brief overview of the Library's current financial state, focusing on the operational budget, and reviewed the basics of levy lid lifts. Mark Madsen provided an historical account of the Library's last levy lid lift in 2011. At the time, the levy was expected to last through 2018. In consideration of the current progress of the building project, the board made the decision to pause building project activity and focus on an operational levy lid lift in 2024.

Laurie shared a sample levy campaign timeline, assuming an election date of August 6, 2024. The board reviewed and discussed the timeline and assigned tasks.

Laurie, Paul, and Mark will work on long-term funding plans and financial projections, to be presented at the February 13, 2024 regular meeting.

Boyd and Karen will serve on the public campaign committee and begin recruitment of community members and a chairperson for the committee. All board members will help with recruitment.

Barbara and Karen will assist Anthony with developing FAQs. Anthony and Laurie will prepare Library informational material.

Paul and Barbara will develop efforts to gather community input.

Board members agreed to discuss a date for the next public meeting at the February 13, 2024 regular meeting. Barbara and Paul will begin preliminary planning for the public meeting.

Boyd invited meeting visitors to share questions or input. Steve Ulvi suggested that the board prioritize a public meeting to explain the current state of the building project to the public. Valdi Bjarnason, FOL Board Vice President, agreed, and added that he gets frequent questions from the public about the building project and when to expect the next public meeting. Cynthia Todd suggested that the board should emphasize the difference between operational funding and building project funding at the proposed public meeting.

**12) Executive Session RCW 42.30.110(1)(g)—To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee**

An executive session was called at 1:13 pm, and expected to last 20 minutes, ending at 1:33 pm. The executive session was closed at 1:33 pm.

**MSC** Barbara Sharp moved and Karen Vedder seconded to increase the annual salary for the director equal to the 5% COLA that was agreed upon for the staff. Carried.

**Adjournment**

**MSC** Barbara Sharp moved and Karen Vedder seconded to adjourn the meeting at 1:35 pm. Carried.

Respectfully submitted:

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*Barbara Sharp*  
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Board Secretary

Approved:

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*[Signature]*  
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Board President