

Only **black & white** printing is available at this time.  
*Sorry, no color.*

### —Printing Options—

B+W <b>Letter</b>	\$.10/page
B+W <b>Legal</b>	\$.10/page
B+W <b>Duplex Letter</b>	\$.20/page

To print on both sides of the paper, choose the appropriate printer:

<b>Duplex—Short Side</b>	= Landscape
<b>Duplex—Long Side</b>	= Portrait

Printing charges are payable by cash or check (only). Deposit your payment into the box at the Library's Information Desk.

### San Juan Island Library **Same-Day\* Printing Hours**

<b>Mon—Fri</b>	10am - 5:50pm
<b>Saturday</b>	10am - 2:50pm

*\*For jobs submitted after midnight*

Your print job must be released at our Print Release Station the same day it was sent—up to 10 minutes before closing.

Unprinted jobs are automatically purged at closing time.

### HELPFUL HINT

Having trouble printing something from the internet?

Try downloading it first and save it as a **pdf**, then print the saved document.

*Need Help?*  
Call or email us.



<http://www.sjlib.org>

[sjlib@sjlib.org](mailto:sjlib@sjlib.org)  
**360-378-2798**

1010 Guard St  
Friday Harbor WA 98250

# Mobile Printing



Print from your

**SMARTPHONE  
TABLET  
LAPTOP  
DESKTOP**

—anywhere  
you have  
Internet access!

# STEP 1: Send your printing using one of these methods

## Print via EMAIL

You can email your document from any device directly to our library's Mobile Print system.

Simply send your email to the appropriate address:

[sjlib-bw@printspots.com](mailto:sjlib-bw@printspots.com)

[sjlib-bw-duplex-long@printspots.com](mailto:sjlib-bw-duplex-long@printspots.com)

[sjlib-bw-duplex-short@printspots.com](mailto:sjlib-bw-duplex-short@printspots.com)

[sjlib-bw-legal@printspots.com](mailto:sjlib-bw-legal@printspots.com)

Your email and each attachment will be submitted as separate print jobs, so you can choose to print the email itself and/or any of the attachments.

## Print via the LIBRARY'S WEBSITE

- ➔ Go to our website at [www.sjlib.org](http://www.sjlib.org)
- ➔ On the left side, under Frequently Used Pages, click on **Mobile Print Service**

Select the type of print, fill in your email, and select the file or type the URL. Then click on the right arrow.

Approve it by clicking on the green printer icon.

## Print via the PRINTERON APP

### DOWNLOAD THE APP

- ➔ Visit your device's app store, locate the **PRINTERON** app, then install & launch it.
- ➔ Tap **No Printer Selected** then **Search**.
- ➔ Search for **San Juan Island Library**.
- ➔ Click **Black & White** and save the printer.

### For DOCUMENTS

While viewing the document, click in the upper right corner and upload the document to the **PRINTERON** app.

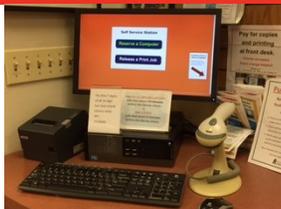
### For PHOTOS FROM YOUR PHONE

Open the **PRINTERON** app and click on **Photo**. Select a photo to print.

### SUBMIT YOUR PRINT JOB

- ➔ Select the printer & click the **print icon**.
- ➔ Enter your **email address** and click the ✓
- ➔ Wait to receive a notice that the job has started, and then the **Job Success** notice.

# STEP 2: Release your printing and pay



Visit **San Juan Island Library** and locate our **Self Service Station**.



Click on **Release a Print Job**. Enter the **email address** you supplied when you submitted the print job.



Pick up your **printouts** from the center of the printer/copier.



Pay with **cash or check** in the box at the info desk.