



SAN JUAN ISLAND LIBRARY DISTRICT

RESOLUTION #6-2020

WHEREAS, the San Juan Island Library District Board of Trustees held a public hearing on November 30, 2020 to discuss the adoption of its 2021 budget, and

WHEREAS, the Board has determined the anticipated cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item,

NOW THEREFORE BE IT RESOLVED, that the Board sets the final budget for the year 2021 as attached to this resolution and incorporated as if fully set forth herein.

DATED, this 30th day of November 2020.

2021 GENERAL OPERATING	\$1,958,722.00
2021 GENERAL RESERVE	\$677,835.00
2021 DEDICATED FUND	\$80,554.00
2021 LIMITED TAX GENERAL OBLIGATION BOND FUND	\$47,480.00
2021 FACILITIES RESERVE	\$0
2021 TECHNOLOGY RESERVE	\$0

DocuSigned by: **SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES**

Mark Madsen

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Barry Jacobson

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DocuSigned by:

Karen Vedder

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DocuSigned by:

Fred Henley

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DocuSigned by:

Barbara Sharp

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ATTESTED BY:

Laurie Orton

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6311 SJL Library District

Account Number	2019 Actuals	2020 Budget	2020 Actuals	2021 JRD Budget
594.72.62.0000 Buildings and Structures	0	0	40,000	0
508.80.00.0000 Ending Net Cash and Investments	0	300,000	0	300,000
508.80.00.0001 Ending Change Account	0	152	0	152
508.80.00.0038 Ending Petty Cash Revolving Fund	0	250	0	250
508.80.00.0125 Ending Section 125 Revolving Fund	0	0	0	0
572.10.10.0001 Library Director	103,727	107,870	80,892	111,560
572.10.20.0001 Library Admin - FICA	8,109	8,420	6,287	8,800
572.10.20.0002 Library Admin - L & I	488	580	433	610
572.10.20.0003 Library Admin - Retirement	13,324	14,020	10,413	13,000
572.10.20.0006 Library Admin-Insurance-Health, Life,LTD	10,005	10,100	7,569	10,260
572.10.20.0008 Library Admin-Insurance-Life, SD	898	930	291	460
572.10.20.0009 Library Admin - Unemployment Insurance	0	0	0	0
572.10.20.0010 Library Admin - Deferred Comp.	3,112	3,240	2,427	3,350
572.10.20.0012 Admin - PFML Premium Assessments	262	280	204	280
572.10.20.0022 Medical Flight Insurance-Director	79	80	79	60
572.10.20.0023 Air Ambulance Insurance	39	40	0	40
572.10.20.0125 Library Admin - Section 125 Fees	0	0	0	0
572.10.31.0002 Operating Supplies	13,598	18,000	6,533	14,600
572.10.31.0004 Long Range Planning	110	2,000	0	0
572.10.41.0001 Consulting Services	219,572	25,620	25,448	20,700
572.10.41.0002 Auditor Services	5,564	12,000	3,906	12,400
572.10.41.0003 Professional Memberships and Training	4,533	5,000	2,138	2,500
572.10.41.0009 Special Projects	0	0	0	0
572.10.41.0011 Long Range Planning	189	2,000	0	0
572.10.41.0012 Paid Advertising and Legals	806	1,500	4,528	3,000
572.10.46.0001 Insurance - Liability	3,063	3,100	3,355	3,650
572.10.49.0001 Contingency	0	0	0	0
572.10.49.0008 Licenses and Fees	1,446	1,200	871	1,200
572.10.49.0009 Indirect Grant Costs	0	0	0	0
572.10.49.0010 Direct Federal Grants Exp.	0	0	0	0
572.20.10.0002 Library Associate II	52,115	54,220	40,628	56,080
572.20.10.0003 Library Associate II	56,271	58,480	43,853	60,470
572.20.10.0004 Library Associate II	63,848	66,410	49,718	68,660
572.20.10.0005 Library Associate II	21,440	23,330	17,404	19,540
572.20.10.0006 Youth Services Manager	56,492	58,770	44,003	60,790
572.20.10.0007 Library Associate II	23,253	24,860	17,820	41,690
572.20.10.0008 Assistant Direct/Adult Services Manager	63,586	76,450	52,505	65,360
572.20.10.0009 Substitute	45,840	49,440	17,543	53,780
572.20.10.0011 Library Associate II	51,272	53,310	29,719	41,690
572.20.10.0012 Summer Assistants	1,485	3,420	0	3,420
572.20.10.0014 Library Associate II	51,102	53,200	39,809	54,970

572.20.42.0001	Telephone	3,314	3,200	2,665	3,400
572.20.42.0002	Postage	7,689	9,600	1,087	10,050
572.20.42.0003	Postage Meter Rental	1,144	1,200	858	1,260
572.20.42.0004	Online Telephone	5,880	10,200	8,404	14,000
572.20.49.0002	Inter Library Loan	136	200	0	200
572.20.49.0003	Online Computer Library Center (OCLC)	14,924	16,000	14,690	18,000
572.20.49.0006	Online Library Catalog (ILS)	15,177	17,600	17,669	18,500
572.20.49.0007	Discounts For Early Payment	-6	0	0	0
572.40.43.0000	Travel	5,660	5,500	6,568	3,000
572.50.10.0010	IT Administrator	78,711	81,870	61,337	84,670
50.10.0011	Maintenance Worker - Spring St.				19,500
572.50.20.0001	Facilities - FICA	5,501	6,410	4,297	6,530
572.50.20.0002	Facilities - L & I	497	600	420	1,500
572.50.20.0003	Facilities - Retirement	10,111	10,650	7,896	580
572.50.20.0004	Facilities-Insurance-Health, Life, LTD	0	0	0	9,900
572.50.20.0006	Facilities -Insurance- Health, Life, LTD	12,033	12,130	9,099	10,260
572.50.20.0008	Facilities - Insurance, Life, S/T/D	807	800	237	360
572.50.20.0009	Facilities - Unemployment Insurance	0	0	0	0
572.50.20.0010	Facilities - Deferred Compensation	600	1,260	450	450
572.50.20.0012	Facilities - PFML Premium Assessments	198	210	155	270
572.50.20.0022	Medical Flight Insurance	0	80	0	60
572.50.20.0023	Air Ambulance Insurance	0	40	0	40
572.50.20.0125	Facilities - Section 125 Fees	0	0	0	0
572.50.35.0001	Miscellaneous Equipment	4,376	4,900	3,074	4,900
572.50.41.0004	Janitor	16,745	16,000	12,272	29,000
572.50.45.0001	Operating Rental & Leases	900	900	900	1,000
572.50.46.0001	Insurance - Property	11,229	11,300	12,299	13,500
572.50.47.0001	Water/Sewer/Trash	6,993	7,000	3,800	7,000
572.50.47.0002	Recycling	1,507	1,600	1,275	1,680
572.50.47.0003	Electricity	17,370	16,500	10,192	17,350
572.50.47.0004	Propane	1,469	1,800	526	1,890
572.50.48.0001	R & M - Equipment	5,433	7,500	3,779	7,500
572.50.48.0002	R & M - Building/Grounds-Parts/Supplies	878	2,500	326	2,500
572.50.48.0003	R & M - Landscaping	8,801	12,000	6,278	10,000
572.50.48.0004	R & M Building Services Contractors	33,123	25,000	4,719	20,000
588.10.00.0000	Prior Year Adjustments	0	0	0	0
592.72.80.0000	Statutory Interest (Tax Refund)	0	0	0	0
594.72.63.0001	Improvements	0	6,000	0	0
594.72.64.0001	Computer Equipment	9,607	5,500	2,432	6,050
594.72.64.0002	Computer Software	14,711	11,000	7,547	15,030
594.72.64.0003	Furniture	5,110	2,000	0	2,000
597.00.00.0041	Transfer to General Reserve Fund	0	0	0	0
597.00.00.0042	Transfer to Dedicated Fund	0	0	0	0
597.00.00.6314	Transfer to Bond Fund				47480
Total		1,633,284	1,855,502	1,104,396	1,958,722

6311 SJL Library District

Account Number	2019 Actuals	2020 Budget	2020 Actuals	2021 JRD Budget
308.80.00.0000 Beginning Cash	0	300,000	0	300,000
308.80.00.0001 Beginning Change Account	0	152	0	152
308.80.00.0038 Beginning Petty Cash Revolving Fund	0	250	0	250
308.80.00.0125 Beginning Section 125 Revolving Fund	0	0	0	0
310.00.01.0000 Estimated Property Tax Delinquency (3%)	0	0	0	0
311.10.00.0000 Property Tax Revenue	1,390,752	1,417,300	965,106	1,457,000
331.00.00.0000 Direct Federal Grants	0	0	0	0
333.00.00.0000 Indirect Federal Grants	0	0	0	0
333.45.31.0000 CARES Act thru SOS for state libraries	0	0	500	0
334.05.72.0001 WA State Library: Continuing Education	3,000	0	2,996	0
336.02.31.0000 DNR PILT NAP/NRCA	405	0	0	0
337.20.00.0000 Leasehold Tax - San Juan Library	9,490	0	7,605	0
337.40.00.0000 Timber Harvest Tax - Private Land	85	0	22	0
341.70.00.0000 Sales To Library Patrons	187	200	37	100
341.81.00.0000 Photocopies	7,178	6,000	1,215	4,000
347.20.00.0000 Inter Library Loan	9	50	0	50
347.20.00.0002 Non Resident Fee	200	300	50	200
347.20.00.0003 Library Card	1	0	0	0
359.00.00.0000 Fines - Lost/Damaged Item	3,025	3,000	1,252	1,500
361.11.00.0000 Investment Interest - LGIP	2,308	1,500	593	800
362.40.00.0000 Rental of Meeting Room	910	300	0	0
367.00.00.0001 Donations - General	9,446	2,500	34,949	4,000
367.00.00.0002 Donations - Conscience Jar	654	750	141	500
367.00.00.0003 Donations - Periodicals	1,186	1,800	573	1,800
367.00.00.0004 Donations - Author Sponsor	636	500	363	500
367.00.00.0005 Friends of the Library Gift	16,423	24,300	10,652	37,370
367.00.00.0006 Grants - Private Sources	5,868	0	12,764	0
367.00.00.0007 Memorials	800	0	1,500	500
369.10.00.0000 Sale of Surplus/Scrap	86	100	0	0
369.80.00.0000 Overage and Shortage	25	0	35	0
369.91.00.0003 Postage Reimbursement	0	0	0	0
369.91.00.0004 Small Refund From Vendor	409	0	873	0
369.91.00.0093 OPALCO Capital Credits	641	0	0	0
369.91.00.0125 Section 125 Forfeitures	0	0	0	0
388.10.00.0000 Prior Period Adjustments	0	0	0	0
39110000* Proceeds of Long Term Debt				0
397.00.00.0001 Transfers-in from Dedicated Reserve	101,655	0	0	50,000
397.00.00.0002 Transfers-in from Capital Reserve	0	96,500	96,500	100,000
398.10.00.0000 Insurance Premiums & Recoveries	14,344	0	0	0

Total

1,569,723

1,855,502

1,137,726

1,958,722

6313 SJI Library Dedicated Fund

Account Number	2019 Actuals	2020 Budget	2020 Actuals	2021 JRD Budget
508.80.00.0000 Budgeted Cash Balance	0	80,554	0	30,554
597.00.00.0000 Transfer Out	0	0	0	-50,000
Total	0	80,554	0	80,554

Account Number	2019 Actuals	2020 Budget	2020 Actuals	2021 JRD Budget
308.80.00.0000 Beginning Net Cash and Investments	0	80,554	0	80,554
367.00.00.0001 Donations - General	0	0	0	0
397.00.00.0000 Transfers-in	0	0	0	0
Total	0	80,554	0	80,554

6314 SJI Library LTGO--Limited Tax General Obligation Fund

Account Number	2019 Actuals	2020 Budget	2020 Actuals	2021 JRD Budget
508.80.00.0000 Ending Net Cash and Investments	0	0	0	0
597.00.00.0000 Operating Transfer - Out	0	0	0	-47,480
Total	0	0	0	47,480

6314 SJI Library LTGO--Limited Tax General Obligation Fund

Account Number	2019 Actuals	2020 Budget	2020 Actuals	2021 JRD Budget
308.80.00.0000 Beginning Cash	0	0	0	0
397.00.00.0000 Transfer in from General Fund	0	0	0	47,480
Total	0	0	0	47,480

6318 SJL Library General Reserve Fund

Account Number	2019 Actuals	2020 Budget	2020 Actuals	2021 JRD Budget
508.80.00.0000 Ending Net Cash and Investments	0	677,435	0	577,835
597.00.00.0000 Operating Transfer - Out	101,655	96,500	0	-100,000
597.00.00.0003 Transfer to General Reserve	0	0	96,500	
Total	101,655	773,935	96,500	677,835

6318 SJI Library General Reserve Fund

Account Number	2019 Actuals	2020 Budget	2020 Actuals	2021 JRD Budget
308.80.00.0000 Beginning Cash	0	773,535	0	677,435
361.11.00.0000 Investment Interest - LGIP	5,301	400	1,361	400
397.00.00.0000 Transfer in from General Fund	0	0	0	
397.00.00.0041 Transfers-in	0	0	0	
Total	5,301	773,935	1,361	677,835