

**SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES**

Hybrid & via Zoom, San Juan Island Library  
(access information provided at [www.sjlib.org](http://www.sjlib.org))

October 11<sup>th</sup>, 2022

**1) Call to Order:** President Karen Vedder called the meeting to order at 3:05 pm.

**Members Present:** Mark Madsen, Karen Vedder, Barbara Sharp, Becki Day, Boyd Pratt

**Staff Present:** Laurie Orton, Rowan Buckton, Heidi Kuheim, Amy Saxe-Eyler, Heather Dima

**FOL Present:** Valdi Bjarnason, FOL Board Member

**2) Visitors:** none

**3) Public Access:** none

**4) Agenda Approval:**

Item 9f was moved to 9a and an additional item was added as 9h, OCMI Bond Work.

**MSC** Boyd Pratt moved and Barbara Sharp seconded to accept the agenda as amended. Carried.

**5) Approval of Board Minutes of September 13th, 2022 Regular Meeting:**

**MSC** Mark Madsen moved and Barbara Sharp seconded to approve the minutes of the **September 13th, 2022** regular meeting as submitted. Carried.

**6) Friends of the Library (FOL)**

**Delegate to next FOL meeting: Karen Vedder, Wednesday, November 2nd, 2022, 4-6 pm, via Zoom.**

**FOL Board Member, Valdi Bjarnason, reported:**

- There are two new FOL board members, Steve and Sue Stricker.
- Things are going well at the Book Palace!
- National Friends of Libraries Week is November 16-22, and they have various activities planned.
- Laurie Orton added that the FOL has put up a wonderful display on the table in the Library main salon and in the display case.

**7) Approval of Bills:**

**MSC** Boyd Pratt moved and Barbara Sharp seconded to approve the bills dated September 7, 2022 in the amount of \$2,052.32. Carried.

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**MSC** Becki Day moved and Mark Madsen seconded to approve the bills dated September 7, 2022 in the amount of \$13,524.95. Carried.

**MSC** Barbara Sharp moved and Mark Madsen seconded to approve the bills dated September 23, 2022 in the amount of \$1,676.79. Carried.

**MSC** Barbara Sharp moved and Mark Madsen seconded to approve the bills dated September 22, 2022 in the amount of \$326,958.08. Carried.

**MSC** Barbara Sharp moved and Boyd Pratt seconded to approve the PEBB/LifeMap benefits dated September 30, 2022 in the amount of \$13,914.95. Carried.

**MSC** Boyd Pratt moved and Mark Madsen seconded to affirm the **September 2022 Payroll** dated **September 25<sup>th</sup>**, 2022 in the amount of \$82,605.60. Carried.

## **8) REPORTS**

### **Director Report (Laurie Orton)**

Laurie's written report was noted. Laurie also reported on the following:

- October 17<sup>th</sup> from 5:30-6:30pm the Library will be hosting the Chamber of Commerce Social in the meeting room. The FOL, Laurie Orton, and Amy Saxe-Eyler will speak.
- The event will be catered and there will be drinks supplied by the FOL.

### **Assistant Director/Adult Services Manager Report (Rowan Buckton)**

Rowan's written report was noted. Rowan also reported on the following:

- Rowan was ill last week and unable to compile a report. For November's meeting she will provide a combined report for both months.

### **Youth Services Manager Report (Melina Lagios)**

Melina's written report was noted.

### **IT Administrator Report (Floyd Bourne)**

Floyd's written report was noted. Laurie also noted...

- The Library is very excited about the new Tech Consortium!

### **Financial Report (Heather Dima)**

Heather's written report was noted.

### **Development Director Report (Amy Saxe-Eyler)**

Amy's written report was noted.

- Amy has not yet heard from the WA Department of Commerce, she hopes to hear next week.

## **9) NEW BUSINESS**

9a) 2023 Board of Trustees Officers

- President: Barbara Sharp
- Vice President: Becki Day

- Secretary: Boyd Pratt

**MSC** Mark Madsen moved and Barbara Sharp seconded to accept this slate of officers. Carried.

9b) Spring Street Fence

- The Town has declared the 660 Spring Street main building an attractive nuisance and is requiring that the Library install a temporary fence.
- Laurie requested various quotes to rent and buy a perimeter fence and shared them with the BOT. The BOT discussed and agreed that it makes more financial sense to buy a fence.

**MSC** Boyd Pratt moved and Becki Day seconded to direct Laurie to enter into a contract to purchase a perimeter fence for the 660 Spring Street property main building. Carried.

9c) Flexible Employee Policy

- This policy was written nearly a year ago but was not passed by the BOT at that time. It contains an important clarification between regular employees and flexible employees. Laurie consulted our attorney about the wording of the policy.

**MSC** Becki Day moved and Mark Madsen seconded to approve the change to Section 1.05 of the San Juan Island Library personnel manual. Carried.

9d) Resolution Establishing a Nonprofit Fund

- The application is finished and a resolution from the BOT must be included.

**MSC** Barbara Sharp moved and Boyd Pratt seconded to pass Resolution #5-2022 - Opening a Nonprofit Fund with San Juan Island Community Foundation. Carried.

9e) Public Campaign Update

- Now there is much more awareness in the community about the upcoming bond vote.
- Bond ballots drop next Monday, mailers are going out this week, and there is an ad in the Journal with 400 names endorsing the vote.
- The campaign committee's letter writing campaign is active and road signs are up. The Library itself is neutral.
- Social media traffic has increased, along with new FAQs from the committee.
- The County has also put a road levy on the ballot, which may cause a sharp increase in taxes. Many community members have recently been surprised by a large increase in property value assessments this year. This change does not affect the amount of money that the Library bond vote concerns.
- The next BOT meeting is on election day. If the vote is successful there will be various special meetings shortly thereafter.
- There is some public opposition to the bond vote. The library's website has been updated with more public information documents that are part of the bond and building project.

9f) Trustee Recruitment Posting

- Laurie shared last year’s trustee job posting, job description, and interview questions with the board, and Barbara and Boyd will update them for this year.
- The position will be posted as soon as possible. After interviews in special meetings, the board will select a candidate to submit to the County Council for approval.
- The board will encourage applicants to attend board meetings this fall.

9g) Oodi Helsinki Central Library Virtual Tour

- Barbara Sharp shared photos and information about the amazing Oodi Library tour she attended.

9h) OCMI Bond Work

- OCMI offered to do research for the Library’s new building project if needed. The board agreed that they appreciate the support but it’s not needed at this time.

**NEW BUSINESS**

10a) Special Meeting for Budget

- A special meeting for budget work will be held Thursday, October 27 from 1-3pm via Zoom.

**ADJOURNMENT**

**MSC** Boyd Pratt moved and Mark Madsen seconded to adjourn the meeting at 4:10 pm. Carried.

Respectfully submitted:

DocuSigned by:  
  
 Board Secretary

Approved:

DocuSigned by:  
  
 Board President