

Actions from May 26 Work Session **UPDATED SEPTEMBER 10, 2015**

Action	Description	Owner	To Be Completed
1	Develop Principles for this Library Facility Exploration Process to be posted at all meetings	LO/LWR	Completed
2	Potential consulting Library design architect for building program development	Lynne Hobbs	Completed
3	Write Paragraph for Library August Annual Report about Library Facility Session and Process including reference to fulfilling Strategic Plan	MM	Completed
4	Collect data from schools and other sources of demographics	LO/FB/MM	Complete by September 15 Work Session
5	Board Field trips to similar-sized community libraries	LO	Completed
6	Create new page on Library website about Facility Planning Work Sessions	FB/MM	Completed
7	Present Current Facility Operating Expense costs and trends	MM/LO	Present at September Board meeting
8	Find survey design resource/consultant within current procurement policy	GH/LWR	Report at September Board meeting
9	Schedule 2nd Facility Work Session to <ul style="list-style-type: none"> a. revisit current Mission/Values for input to public survey design b. determine the objectives of the public survey c. determine public process as part of Facility decision d. Discuss financial considerations 	LWR	Completed
10	Revisit current Mission/Values for alignment to Survey design	ALL review	Review before September 15 Work Session
11	Consider members for Library Facility Committee	ALL	At September 15 Work Session