

# **REGULAR MEETING OF THE SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES**

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Tuesday, September 14, 2021, 3:00 pm

BOARD MEETING VIA ZOOM – In person attendance is not permitted at this time. Electronic attendance is available via Zoom. Information to join the meeting will be posted on the morning of the meeting at [www.sjlib.org](http://www.sjlib.org)

COMMENTS AND QUESTIONS accepted via email any time before and during the meeting at [sjlib@sjlib.org](mailto:sjlib@sjlib.org).

## **AGENDA**

- 1) Call to order
- 2) Visitors
- 3) Public Access
- 4) Adoption/Amendments to Agenda
- 5) Minutes
  - a) Regular Meeting, August 10, 2021
- 6) Friends of the Library
  - a) Report—FOL Board Meeting
  - b) Delegate to the Next Meeting – Wednesday, October 6, 2021, 4-6 pm, by  
Zoom
- 7) Approval of bills
- 8) Reports
  - a) Staff Member Visit—Heidi Kuheim
  - b) Director Report
    - a) Assistant Director/Adult Services Manager Report
    - c) Youth Services Manager Report
    - d) IT Administrator Report

**DRAFT**

**SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES**

via Zoom, San Juan Island Library  
(access information provided at [www.sjlib.org](http://www.sjlib.org))  
August 10<sup>th</sup>, 2021

**Members Present:** Becki Day, Mark Madsen, Barbara Sharp

**Staff Present:** Rowan Buckton, Heather Dima, Laurie Orton, Sue Vulgares

**FOL Present:** Stan Mayhew, FOL Board Vice President

**Guests:** none

**Visitors:** none

**Call to Order:** Secretary Mark Madsen called the meeting to order at 3:14 pm.

**Public Access:** none

**Agenda Approval:**

**MSC** Barbara Sharp moved and Becki Day seconded to accept the agenda as submitted. Carried.

**Approval of Board Minutes of July 13<sup>th</sup>, 2021 Regular Meeting:**

Under Approval of Bills, Laurie asked to add **June 23, 2021** for the **June 2021 Payroll** date.

**MSC** Becki Day moved and Barbara Sharp seconded to approve the minutes of the July 13<sup>th</sup>, 2021 regular meeting as amended. Carried.

**Friends of the Library (FOL)**

**Delegate to next FOL meeting: Karen Vedder, Wednesday, September 1<sup>st</sup>, 2021, 4 to 6 pm, via Zoom.**

**FOL Board Director Stan Mayhew reported:**

- The Friends of the Library Summer Book Sale will be at 660 Spring Street this Saturday, August 14<sup>th</sup>, from 9 am-10 am for FOL Members, 10 am-3 pm for all
- The Annual Meeting will be held on October 23<sup>rd</sup> and will have a business section as well as presentations by Ed Kilduff (Hydrology) and Kyle Dodd (to give the County's perspective on some of the environmental issues that Ed is covering)
- Will be participating in the scarecrow contest with the Chamber of Commerce again this October
- Received a bequest of \$10,000 from Norma Mason that will go in the general fund with SJICF and be used as part of a matching fund (to go towards the building fund) when the time comes
- Newsletter will be coming out shortly
- Some membership level amounts have increased slightly and some new levels have been added

August 10<sup>th</sup>, 2021

# DRAFT

## Approval of Bills:

**MSC** Barbara Sharp moved and Becki Day seconded to approve the bills dated July 12<sup>th</sup>, 2021 in the amount of \$20,805.08. Carried.

**MSC** Becki Day moved and Barbara Sharp seconded to approve the bills dated July 26<sup>th</sup>, 2021 in the amount of \$6224.61. Carried.

**MSC** Barbara Sharp moved and Becki Day seconded to affirm the **July 2021 Payroll** dated July 23<sup>rd</sup>, 2021 in the amount of \$62,647.64. Carried.

## REPORTS

### Staff Member Visit

Laurie introduced Heather Dima, our new Bookkeeper. The BOT welcomed her and Laurie mentioned that she is already doing a phenomenal job. She is learning the systems that are in place and would like to streamline some areas where efforts are currently being duplicated. Heather will be out of the office from August 8/16/21-8/27/21.

### Director Report (Laurie Orton)

Laurie's written report was noted. Laurie also reported on the following:

- Our toilet plumbing issue is resolved for now, but may require further measures if we continue to have problems
- In a press conference on Monday Governor Inslee issued an emergency proclamation mandating that most state executive branch employees and on-site contractors and volunteers, along with public and private health care and long-term care workers, must be fully vaccinated against COVID-19 by October 18
- We are under a new contract with Gale databases for \$62.60 per year, a substantial savings compared to the annual cost of \$1050 for our previous contract with EBSCO
- Still working on hiring a new Administrative Manager (Floyd, Laurie and Rowan will meet to discuss candidates)
- The Development Director search will begin after Labor Day
- Open Hours Survey was sent out on 8/3/2021 and Rowan has had over 200 responses already
- We are participating in the San Juan Island Community Foundation second annual Virtual San Juan County Fair Matching Grant Program and our goal is \$35,000 this year (Floyd, Laurie, Rowan and Mark worked together on the entry)
- Jenn Rigg of Loea Design volunteered her time to design the sign for the new Library site and Printonyx will have it ready by this Friday
- OCMI has offered to help with anything we may need at this time
- Allied8 has been in touch the last few months to see if there is anything we need as well

# DRAFT

## **Assistant Director/Adult Services Manager Report (Rowan Buckton)**

Rowan's written report was noted.

- Rowan is compiling the results of the Open Hours Survey and will share this information at the next meeting (the survey ends 8/18/2021)
- Our administrative team will be meeting to discuss the results of the Open Hours Survey and decide September hours that will best meet public needs
- Melina and Elizabeth's Summer Reading Program has been a huge success

## **Youth Services Manager Report (Melina Lagios)**

No Youth Services Manager Report as Melina was out of town.

## **IT Administrator Report (Floyd Bourne)**

Floyd's written report was noted.

## **Financial Report**

We should start seeing the monthly Profit & Loss report again next month.

## **NEW BUSINESS**

- Laurie will update the new building project information on the website, add short explanations for the feasibility studies, and explain what the process will look like as we move forward on the new building plans. Mark will help.

## **ADJOURNMENT**

**MSC** Barbara Sharp moved and Becki Day seconded to adjourn the meeting at 3:53pm. Carried.

Respectfully submitted:

\_\_\_\_\_  
Board Secretary

Approved:

\_\_\_\_\_  
Board President

## **Director's Report Board of Trustees Meeting September 14, 2021 Prepared by Laurie Orton**

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### **Director's Activities:**

8/1—Heather Dima's Orientation  
8/2— Training Heather  
8/3—Administrative Manager Interview  
8/4—FOL Board Meeting  
8/6—Check-in Meeting with Washington Public Library Directors  
8/10—BOT Board Meeting  
8/10—Safety Meeting  
8/11—Staff Meeting  
8/11—Administrative Manager Interview  
8/13—Phone Call with Daniel Gottlieb  
8/14—Friends of the Library Book Sale  
8/18—Management Meeting  
8/18—Administrative Manager Interview  
8/19—SJC Health & Wellness Call—COVID-19 Update  
8/20—Management Meeting: Expanded Hours

### **Renewed Contracts**

NewsBank (online newspapers)—January – December 2022; \$662.00.  
Pronunciator (language learning)—10.15.2021 – 10.14.2022; \$1,200.00.

### **Expanded Hours**

On 9/7, the day after Labor Day, we expanded our open hours to: M-F 10-6; and Sa 10-3. The highest request from the hours survey we conducted was for consistency in hours, and this schedule provides that. When we expand to full hours, we will try to add in some early morning, evening, and weekend hours, which will not be as consistent but we'll do our best.

### **Development Director**

This position was posted to our website, Seattle Times, San Juan Update, and AFP Advancement Northwest (Assn. of Fundraising Professionals) on Wednesday, 9/8. It will be posted online and in print next Wednesday, 9/15, in the Journal of the San Juans. The position begins at 24 hours per week, and expands up to 40 hours over time.

### **2021 Virtual Fair Grant Program**

Through community donations, we were granted \$14,020 from the San Juan Island Community Foundation. This amount included a \$1,000 match from the Foundation for our first \$1,000 raised, and another \$500 for winning the first game on 8/18 for having the highest total amount of donations for the day. This money was raised for the library building project as a whole.

### **Retirement**

Yes, there's one more. Betsey Ferguson, who has presented our Lapsit & Linger storytimes for babies and toddlers for many years is retiring on 9/14/21. Betsey also helped out at many preschool activities over the years including holiday parties and special storytimes. She will be missed!

### **New Hires**

Heather Dima has risen to the challenge as Bookkeeper, and is on her way to streamlining our processes. She is in discussions with the County Auditor's Office about switching to Eden for payroll.

After interviews conducted in July and August by the Hiring Committee, we hired Heidi Kuheim to be our Administrative Manager. Heidi is starting on 9/14, and will be introduced to the board then.

### **2021 Budget Amendments**

I have been working this month on amendments, and will be prepared to present an 2021 amended budget at the October board meeting, which will also be a public hearing. I will present a 2022 first draft budget at the same meeting.

### **Ernest Gann Books**

The Friends of the Library received a donated collection of Ernest K. Gann hardbacks in good condition, some with original slip covers, and Roy Franklin's *Island Bush Pilot*, autographed. They offered them to us to replace copies in our collection that are in poorer condition. This was a nice boon from the Friends!

### **Spring Street Property**

- The "future site" sign went up on Friday, 8/13, in time for the Friends' very successful parking lot book sale on the 14<sup>th</sup>.



- We're still waiting on a plumber to cap off the pipe that was cut to make room for FOL storage. It's got a temporary fix on it right now.
- Valdi discovered a leak in the kitchen ceiling. Upon investigation he found an infestation of carpenter ants. He destroyed the nest, and repaired the small hole in the roof where the water was leaking from, and is working on cleaning up the kitchen.
- A dumped couch that was left in the front parking lot was reunited with its owner off-site.
- The Book Palace (FOL storage) garage door which was on order for three months arrived, and is being installed as I write my report (Friday, 9/10).
- Valdi is doing lots of yard work and watering in addition to monitoring the buildings.
- Lawncare by Green Man is slowing down to every 3 weeks now that the grass growing has slowed down.

### **Facilities:**

- Our irrigation timer at the Library got stuck for several days, allowing thousands of gallons of water to run unnecessarily. I will apply to the Town Administrator for a leak relief credit for the sewer portion of our next bill. They have been notified about the leak.

**ASSISTANT DIRECTOR/ADULT SERVICES MANAGER REPORT**  
**BOARD OF TRUSTEES MEETING | SEPTEMBER 14, 2021**

Prepared by Rowan Buckton

**August Assistant Director/Adult Services Manager Activities**

**HIGHLIGHTS**

**Hours Survey**

Our Open Hours Survey was successful with 240 responses! (Please note that while we were pleased with the level of responses to the survey, our total patron population is: 5, 712+ individuals.) The responses were aggregated and compiled and are included for your review.

92.1% of the survey's responders were "satisfied" or "very satisfied" with our previous hours. The predominant ask was for consistency in hours. Some respondents had noted interest in evening hours, weekend hours, and early morning hours. The administrative and managerial team considered a variety of hour templates, but decided to move forward with a focus on consistent hours to meet simultaneous patron and staffing needs.

As we enter the darkest period of the year and continue with virtual programming in response to the Delta variant, we collectively decided it was best to focus on expanding the days the Library is open and providing consistent hours, rather than introducing evening hours past 6:00pm. We will continue to reassess these needs in the start of the new year.

**Fair Marketing**

The Library successfully raised \$14,020 at this year's San Juan County Fair in conjunction with the San Juan Island Community Foundation's matching grant program.

**PR Communications**

- Monthly Events Calendar and e-Blast
- San Juan County Fair Marketing (5 e-Blasts & daily social media posts)

**MONTHLY ACTIVITIES**

- |                                     |  |
|-------------------------------------|--|
| • Admin Manager Hiring Committee    | • Adult Services Display Coordination              |
| • Managers Meeting                  | • Website management                               |
| • Staff Meeting                     | • Adult programs planning & support                |
| • Substitute Meeting                | • Communications, promo, marketing, & social media |
| • Monthly and desk staff scheduling |  |



## San Juan Island Library Open Hours Survey

As we continue to increase our hours after last year's closures, we want to hear from you about our community's priorities for our open hours.

Please use these questions as a guide to tell us whether new times might better serve you and other community members.

Thank you for participating in our survey!

First, let's start with some demographic questions.

1. What is your age group?
  - ☐ Under 20
  - ☐ 20-39
  - ☐ 40-60
  - ☐ 60+
  
2. Which of the following best describes you?
  - ☐ Retired
  - ☐ Working one or more jobs
  - ☐ Student
  - ☐ Currently unemployed
  - ☐ Other: \_\_\_\_\_
  
3. What best describes how often you visited the Library pre-Covid?
  - ☐ More than once a week
  - ☐ 1-3 times per month
  - ☐ Every few months
  - ☐ Rarely
  - ☐ Other: \_\_\_\_\_

Great! Let's move on to previous and future days and hours.  
(Questions continued on back.)



Before Covid restrictions and closures, the Library was open:

- Monday, Wednesday, Friday: 10am-6pm
- Tuesday, Thursday: 10am-8pm
- Saturday: 10am-5pm
- Sunday: 1pm-5pm

4. How would you rate the convenience of the previous open days and hours?

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neither satisfied nor dissatisfied
- ☐ Dissatisfied
- ☐ Very dissatisfied
- ☐ Other: \_\_\_\_\_

5. If you were to design the best possible open Library days and hours (given a budget of 50 total hours for the purposes of this survey) what would they be?

6. Which of these activities would you most likely do on a typical visit to the Library? (Check all that apply.)

- ☐ Read and browse books and magazines
- ☐ Check out books, DVDs, and other materials
- ☐ Use the public computers
- ☐ Use my own laptop with access to Library Wi-Fi
- ☐ Do research
- ☐ Visit with community members
- ☐ Attend Library programs
- ☐ Other: \_\_\_\_\_

7. Are there any additional comments or feedback you'd like us to know?

**SJIL Open Hours Survey Results**  
**August 2021 | Compiled by Rowan Buckton**

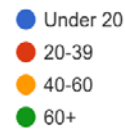
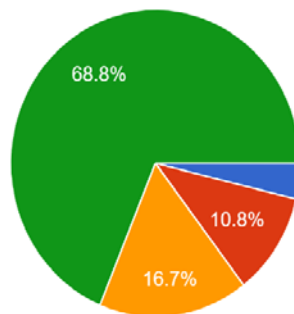
**Amount of Surveys Completed: 240**

213 online form; 27 paper

1.

What is your age group?

240 responses

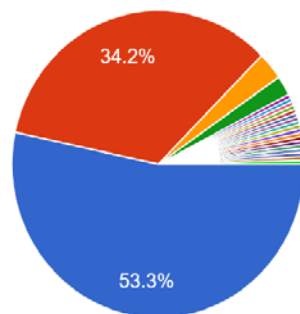


Age 60+ : 68.8%  
Age 40-60: 16.7%  
Age 20-39: 10.8%  
Age Under 20: 3.8%

2.

Which of the following best describes you?

240 responses



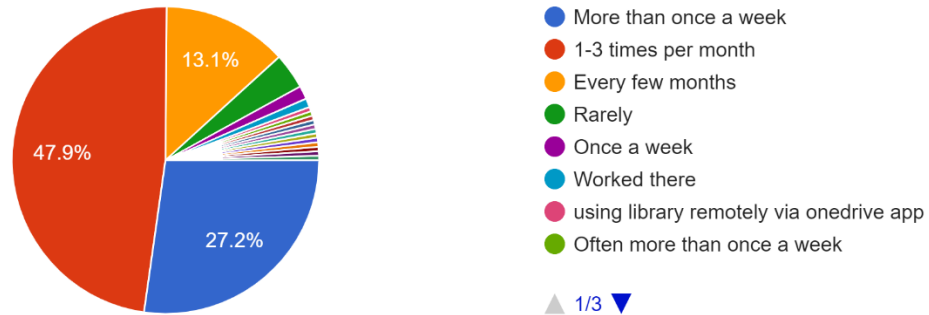
1/3 ▼

Retired: 53.3%  
Working one or more jobs: 34.2%  
Student: 2.9%  
Currently unemployed: 2.1%  
Other: 7.5%

3.

What best describes how often you visited the Library pre-Covid?

213 responses



More than once a week: 27.2%

1-3 times per month: 47.9%

Every few months: 13.1%

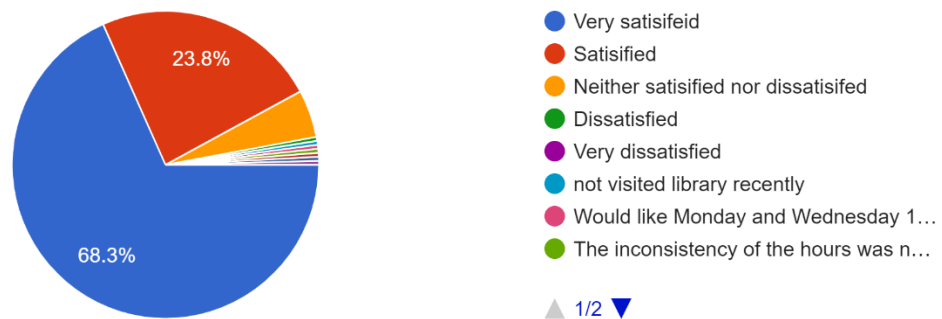
Rarely: 3.8%

Other: 8%

4.

How would you rate the convenience of the previous open days and hours?

240 responses



Very satisfied: 68.3%

Satisfied: 23.8%

Neither satisfied nor dissatisfied: 5%

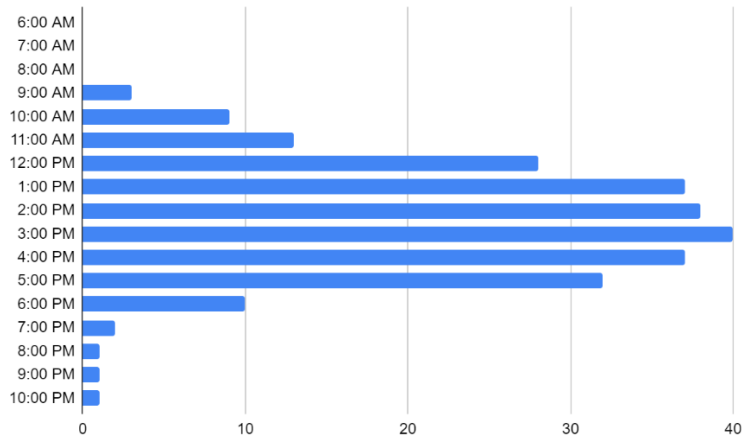
Dissatisfied: .4%

Very dissatisfied: 0%

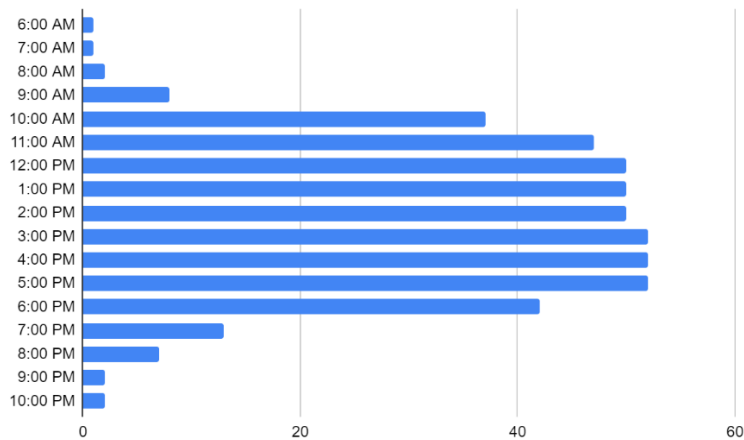
Other: 2.5%

5. If you were able to design the best possible open Library days and hours (given a budget of 50 total hours for the purposes of this survey) what would they be?

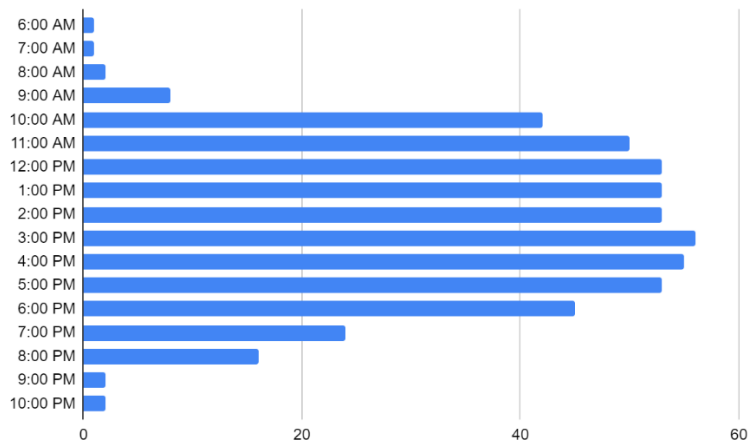
### Sunday



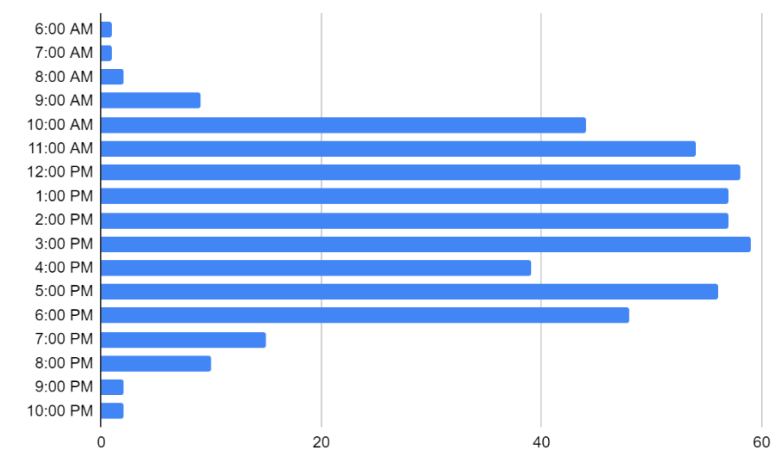
### Monday



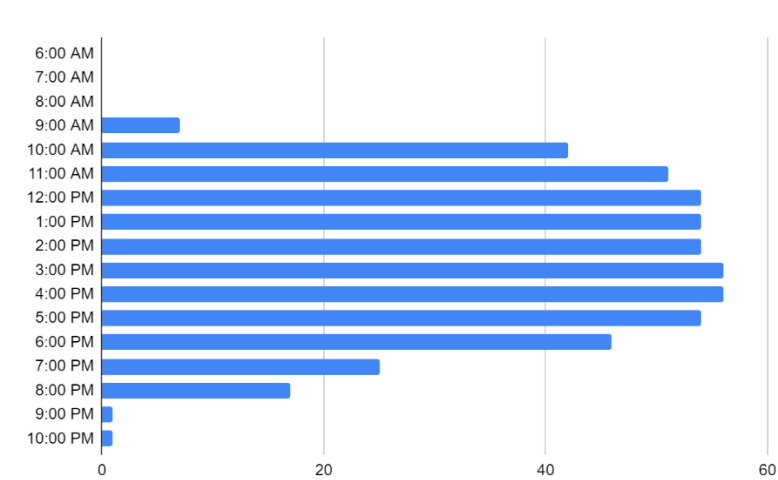
### Tuesday



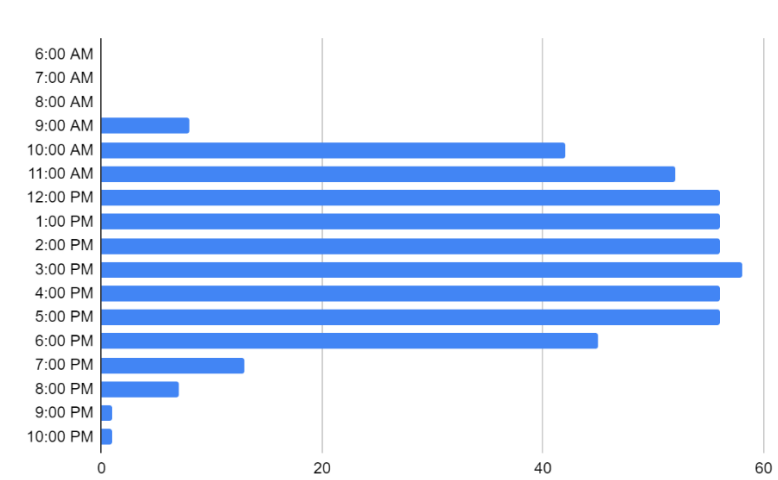
Wednesday



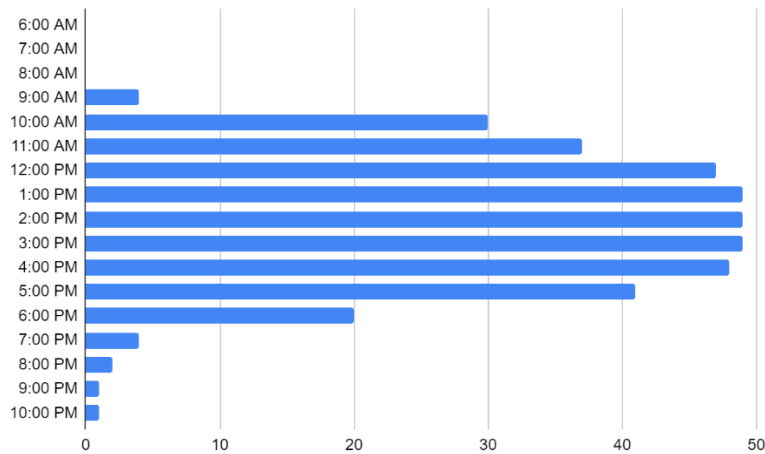
Thursday



Friday



## Saturday



### Noted Trends in Feedback:

- High demand for consistency in hours
- Interest in evening hours
- Interest in early morning hours
- Interest in weekend hours

6. Which of these activities would you most likely do on a typical visit to the Library? (Check all that apply.)

- ☐ Read and browse books and magazines: **67.9%**
- ☐ Check out books, DVDs, and other materials: **90.8%**
- ☐ Use the public computers: **11.7%**
- ☐ Use my own laptop with access to Library Wi-Fi: **21.3%**
- ☐ Do research: **18.3%**
- ☐ Visit with community members: **19.2%**
- ☐ Attend Library programs: **52.1%**
- ☐ Other: **8.8%**

7. Are there any additional comments or feedback you'd like us to know?

We received 115 responses, the majority of which were exceedingly positive about our services, staff, and response to the pandemic.



## Support the New Library Building Project

August 14, 2021

Dear Friends,

The San Juan Island Library is returning for its second year as part of the San Juan Island Community Foundation's exciting matching grant program at the San Juan County Fair. "Lettuce" ask for your support!

You helped us purchase the new Library building site at 660 Spring Street last year--a tremendous thank you to everyone who contributed! Now we're gearing up for design and planning, prior to a private and public fundraising campaign.

Help us get started by donating during the San Juan County Fair. There's so much to do, and we can't wait to get started!

During this year's virtual Fair, the Foundation will make a **generous one-to-one match, up to the first \$1,000 in donations**, for each participating organization.

**Additional bonus grants totaling \$2,500** can be gained during the Fair through featured daily challenges, including highest total \$ value for online donations, highest number count of online donations, a trivia contest, and a final drawing from all donors' names. Details will be provided each day of the Virtual Fair via the Foundation's Facebook page.

### Want to Support Your New Library?

 Discover life's possibilities	<b>San Juan Island Library - Support New Library Building Project!</b> You helped us purchase the new Library building site at 660 Spring Street last year--a tremendous thank you to everyone who contributed! Now we're gearing up for design and planning, prior to a private and public fundraising campaign. Help us get started by donating during the San Juan County Fair. There's so much to do, and we can't wait to get started!	<b>Requested</b> 35,000.00	<b>Funded</b> 0.00	<a href="#">Donate</a>
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Donations will be accepted during the four days of the Fair, August 18-22.

To make a donation:

- **Donate online** through the live link from **August 18-22**; or,
- **Mail a check**, written to the **SJI Community Foundation**, **dated between August 18-22**, write **SJI Library** in the memo line, and mail it to:

**SJICF-County Fair Fundraiser**  
**PO Box 1352**  
**Friday Harbor, WA 98250**

Look for other local organizations participating in the matching grant program at the Fair and support them, too. All of your donations build a better, stronger community for all of us!



Many thanks for your support!

**Laurie Orton**  
**Library Director**

And remember...



**San Juan Island Library**  
1010 Guard St  
Friday Harbor, Washington 98250  
(360) 378-2798

[www.sjlib.org/](http://www.sjlib.org/)

**Check out our  
upcoming &  
recorded events!**







## Community Support @ the Fair!

September 1, 2021

Dear Friends,

A tremendous thank you to everyone who joined in and donated during the virtual San Juan County Fair in August to raise funds for the new library building project.

We were grateful to join the San Juan Island Community Foundation's matching grant program, which highlights organizations in our community, and draws attention to current and future needs.

We are thrilled to announce that we raised more than \$14,000! In addition to your donations, we earned an extra \$500 bonus grant for the highest dollar amount raised on the first day of the Fair, as well as the Foundation's \$1,000 matching grant for our first \$1,000 raised.

In addition to the funds raised, your participation continues to affirm the strong interest and commitment this community has in building a new library! We will continue to work hard on this project to make that dream come true.

This project still has a long way to go, and we'll regularly communicate with you as we progress. With widespread community support like yours, we can get there!

Many thanks for your support!

**Laurie Orton**  
**Library Director**



## August Virtual Events @ the San Juan Island Library



### Tech Help via Zoom

**Mondays, August 2, 9, 16 at 3:00 pm**

Get tech help with computers, tablets, and smartphones via Zoom. After determining your needs, you will work one-on-one with a volunteer. Tech Help is designed to help you learn to use your technology and troubleshoot minor problems. Visit our website to complete the registration form to attend.



### Mullis Center Book Club *Pictures at an Exhibition* by Sara Houghteling

**Monday, August 9 at 1:15 pm**

Join the Mullis Center Book Club virtually for this month's discussion of *Pictures at an Exhibition* by Sara

Houghteling, a sweeping and sensuous novel of a son's quest to recover his family's lost masterpieces, looted by the Nazis during the occupation. Print, large print, CD audiobook, and downloadable e-book and e-audiobook copies are available through the Library. Read the book and participate in a discussion moderated by librarian Beth Helstien.

To register email: [bhelstien@sjlib.org](mailto:bhelstien@sjlib.org)



### Nature Matters: *What's in the Mix; Rocks and Minerals of the San Juans*

**Wednesday, August 11 at 7:00 pm**

Last year we looked at the fundamental geology of the islands. This year we get a little closer to the ground to look at the rocks and minerals in the islands, and how they contribute to the overall ecology here. Why are rocks important? What island rocks can we find on the island and where? Come join Ranger Jeff Hodge and amateur geologist Cy Field to find out.

To register email: [giverson@sjlib.org](mailto:giverson@sjlib.org)



### Open Mic for Writers

**Saturday, August 14 at 6:00 pm**

Held on the second Saturday of the month, Open Mic Night is for anyone interested in writing. Don't be shy, come read your work or listen. You'll be inspired to write more!

To register email: [pjherber@interisland.net](mailto:pjherber@interisland.net) or [giverson@sjlib.org](mailto:giverson@sjlib.org)



### San Juan County Fair "Island Writers" Department Reading

**Wednesday, August 25 at 7:00 pm**

Join us for a virtual reading from the participants of the San Juan County Fair's "Island Writers" Department. Listen to these local writers share each of their submissions.

To register email: [giverson@sjlib.org](mailto:giverson@sjlib.org)

*All programs are Zoom events and require an invitation. In order to attend, please request an invitation via email from the designated program coordinator at least 30 minutes before the program begins.*



### Discover Life's Possibilities

1010 Guard St  
Friday Harbor, Washington 98250 | (360) 378-2798  
[www.sjlib.org](http://www.sjlib.org)

**Youth Services Report by Melina Lagios**  
**September 2021 Board of Trustees Meeting**

**Collections and Displays:**

- Weeding of children's nonfiction has started.
- Elizabeth is creating a Young Adult Ultra Readable section in the teen area. This section will feature dyslexia friendly fonts, large print, and hi/low books (more mature and challenging content for readers with lower reading comprehension.)
- Elizabeth and I will post collection promotion photos and videos on social media weekly on Thursdays throughout September and October.
- Teen area display features Cliffhanger series books.
- Children's display features Fall in Love with Your Library and Library Card Sign-up.
- Other fall displays will include Hispanic Heritage Month and Banned Books, which Elizabeth is creating.
- Youth Services is trialing new handling procedures for Overdue, Missing, and Lost and Paid items. We will review our process in March after sixth months of implementation.

**Programming:**

- Tales and Tunes for 0-3, held outdoors at the Family Resource Center for the month of August.
- We will be hosting more Outdoor Story Play sessions at the Fairgrounds on Friday mornings, starting September 17. We will have stories and activities for families with preschoolers.
- Elizabeth has started registering participants for our Middle Grade Book Group. The first book featured is a *Sal and Gabi Break the Universe* by Carlos Hernandez. Because we are not offering in-person/indoors programming at this time, the group will meet by Zoom on September 23.

- Elizabeth has created 50 papel picado Take and Make Kits for Hispanic Heritage Month, which begins on September 15. Papel picados are easy to make and will be available for youth and adults.
- Elizabeth also has Take and Make Kits specifically for tweens and teens and I will have fall craft kits available for elementary school students later this month. The Take and Make Kits require a fair number of hours to assemble but they are very popular and well-received with our patrons. Last year, we distributed Take and Make Kits throughout the school year. Budget permitting, we hope to do the same for the 2021-2022 school year.

### **Other Activities:**

- Monthly e-Blasts, flyers, calendar of events postings. (Melina and Elizabeth)
- Facebook posts and Facebook events postings. (Melina and Elizabeth)
- Youth Fair Judges. (Melina and Elizabeth)
- 8/31: Meeting with Jennifer Armstrong of the Family Resource Center. (Melina)
- 9/1: Manager's Meeting. (Melina)
- 9/9: Story Walk collaboration meeting with Tanja Williamson of the Land Bank. (Melina and Elizabeth)
- Elizabeth started a young adult cohort through the State Library to share and learn about best practices and trends in serving teens during the pandemic and post pandemic. Holly from Orcas Library also is participating in these weekly virtual sessions.
- Betsey Ferguson Retirement – Betsey is officially retiring this September from the Library and the Family Resource Center. She has helped with early literacy programs and hosted our regular Lapsit and Linger baby and toddler program on Thursday mornings for nearly 10 years. We will miss her terribly and hope to see her in the library regularly as a patron.

# Summer Reading

## San Juan Island Library 2021 Review



### 399 SRP Kits

Distributed to Participants

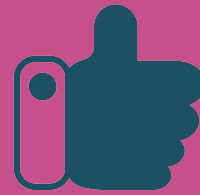
### 47

Kits for  
6th-12th  
Grades



### 352

Kits for  
Babies - 5th  
Grades



### 30

Total Facebook  
Posts and  
Videos

### 10,477

Total  
Facebook  
Reach



## Community Partners

Joyce L. Sobel  
Family Resource  
Center

San Juan  
County  
Fairgrounds

Bugs of the  
San Juan Islands

San Juan  
Island School  
District

Sweet Retreat

Griffin Bay Bookstore

Island Rec

Trailer Park

Wolf Hollow



### Funding

Friends of the Library



### 16

Library  
Programs  
Offered



### 9

Outreach  
Events Offered  
to the Public



### 394

Total Programming and  
Outreach Attendance



## Discover Life's Possibilities

1010 Guard St  
Friday Harbor, Washington 98250 | (360) 378-2798  
[www.sjlib.org](http://www.sjlib.org)





# 2021 Summer Reading Program Report

Melina Lagios, Youth Services Manager

**Promotion:** We launched our 2021 Summer Reading Program promotion with our annual Bookmark Contest for grades K-5<sup>th</sup> and sent other promotional announcements through the schools, online newspapers, and our social media. Elizabeth also offered virtual visits to classrooms for grades 6<sup>th</sup> and up.

**Registration:** We kicked off registration this summer by having a registration booth outside the library building for the first two weeks. We also hosted a booth one Saturday at the Farmer's Market. We distributed a total of 399 kits this year. Last year we distributed 295 during the lockdown of 2020.

**Programs:** Youth Services offered a variety of programs for all ages that we held in-person/outdoors, online through Zoom and our Facebook page. Elizabeth held our first in-person program since the pandemic hit. The program was held in our library parking lot with 17 people attending. I also started hosting Outdoor Story Play sessions at the Fairgrounds.

**Outreach:** Elizabeth and Beth hosted bilingual storytimes at the Trailer Park. I distributed Summer Reading Program kits to the Camp Eagle Rock campers and early literacy kits through partnerships with the Family Resource Center and the San Juan County WIC/Food Hub.



Outdoor Story Play Wings & Things Exploration with Shona Aitken of Wolf Hollow



Tales and Tunes for 0-3 at the Family Resource Center



Outdoor Story Play Craft Time



Summer Reading Program Registration at the Farmer's Market



Outdoor Story Play at the Fairgrounds



LEGO Afternoon in the Library Parking Lot



## 2021 Summer Reading Program Tweens and Teens Report

Elizabeth Griffin, Youth Services Librarian

### Total kits given out

- 37 Middle School Kits
- 10 High School Kits

### Total “bonus” prizes given

- 4 \$20 gift cards to Palace Theatre



This year the Middle and High School aged participants read 12 hours to receive one book prize. For every book they read over the course of SRP (not limited to the 12 hours) they could submit a Google Form that asked what they read, if they enjoyed it, and gave a space for a review if desired. Every week I drew one name from those who had submitted these online surveys and they were given a \$20 gift card to the movie theater.

Next year I will most likely increase the number of hours needed to win a prize (especially because 12 hours was the same amount that was asked of the 3-5th graders). Another possibility that I will consider is changing to “days” read instead of hours, which promotes making reading a daily habit. I would also like to allow them to complete the program more than once, perhaps up to three times, with different levels of prizes being offered.

I will also be offering the bonus prize survey in paper form as well as online. I will include several physical forms when they sign up and have them available at the library throughout the SRP. Using a Google Form was incredibly convenient and tallies totals and keeps the information in one place, but I believe that limited participation in this aspect of the program was due to it being exclusively available online.

## Successful ARPA (American Rescue Plan Act) Grant Request

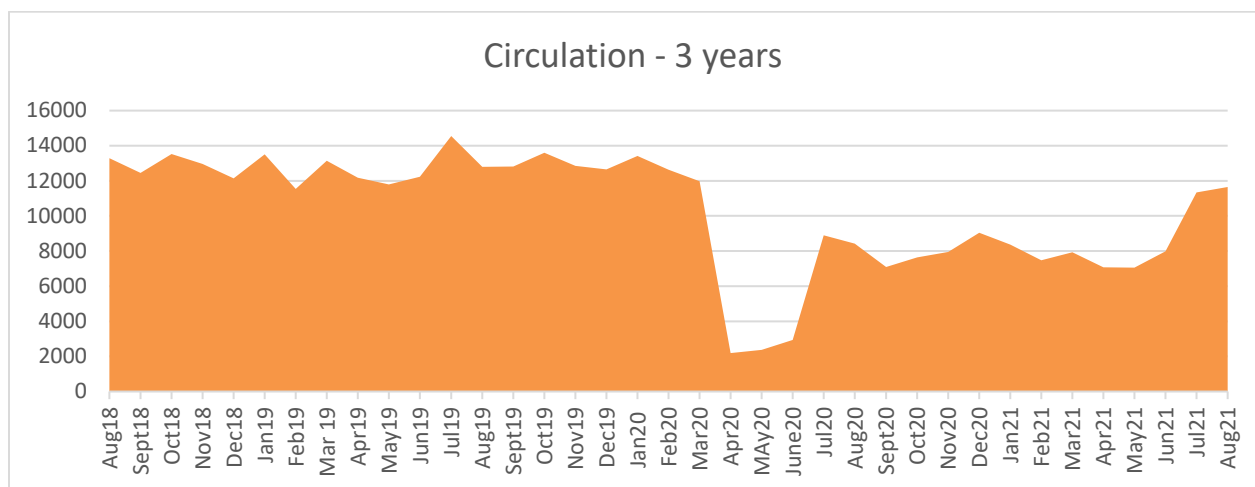
Here is a brief explanation of the grant origin and purpose.

“The American Rescue Plan Act (ARPA) is a federal program that was approved by Congress in March. The Institute of Museum and Library Services (IMLS) determined the priorities and rules surrounding how these funds may be used and distributed the funds to State Libraries. The grant funds may be used for materials or technology to support digital inclusion efforts to enable libraries to reach residents, especially in support of education, health, and workforce development needs; and/or to respond to the pandemic and implement public health protocols.” <https://washstatelib.libguides.com/ARPAwa/FAQ>

The Washington State Library determined the maximum grant request for each library district, which for us was \$8,059. After assessing the federal reporting requirements and a number of potential request possibilities, we settled on three priorities. A new projector for the main salon, a multi-material 3D Printer, and partial payment for our new online video service, Hoopla. Our request was successful and the grant funding is now available.

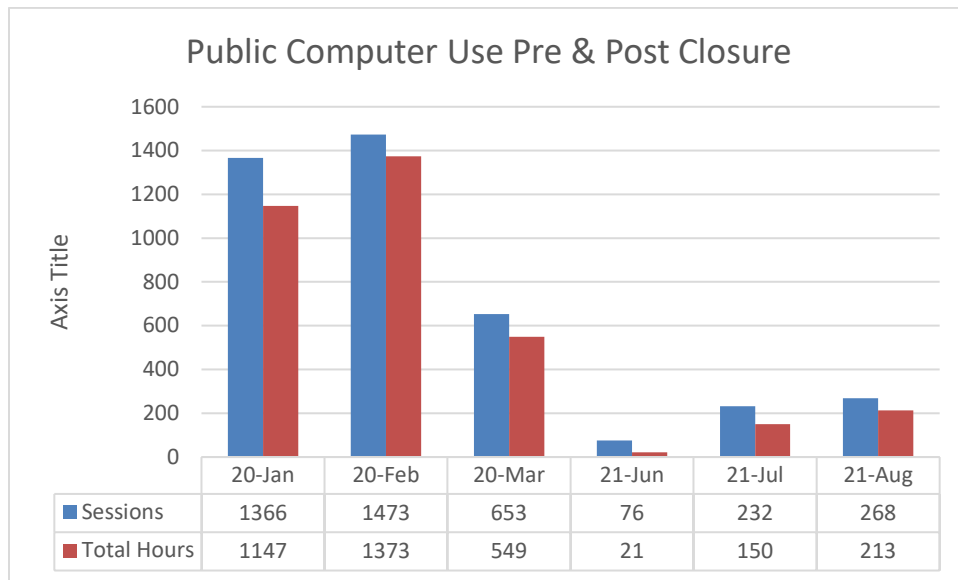
## More Post-Closure Recovery Data

I thought it might be interest to put the past year and half in perspective. Encouraging to see the resilience.

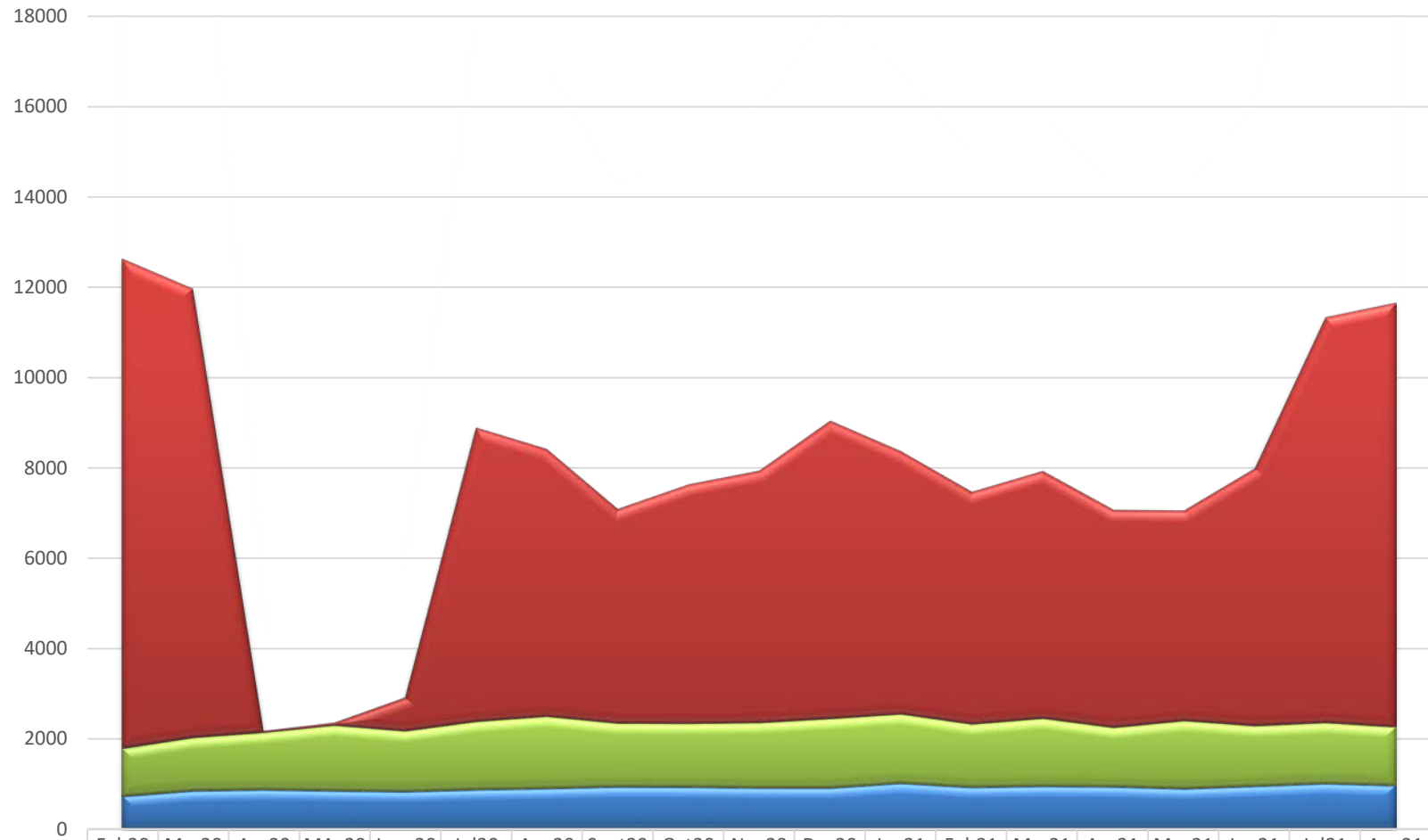




I am working to bring more public computers online and will be restoring our reservation system to accommodate the growing public computer use. It is not anywhere close to pre-closure but it is picking up and I expect it will further increase as news of our expanded hours gets around.



## Circulation of eBooks, eAudiobooks, and all Other Library Materials Last 18 Months



	Feb20	Mar20	Apr20	MAy20	June20	Jul20	Aug20	Sept20	Oct20	Nov20	Dec20	Jan21	Feb21	Mar21	Apr21	May21	Jun21	Jul21	Aug21
Total	12638	11970	2187	2373	2930	8896	8421	7096	7639	7943	9051	8370	7472	7939	7079	7061	7994	11337	11657
Physical Items	10840	9931	37	61	748	6502	5916	4741	5293	5579	6599	5811	5139	5476	4822	4649	5694	8970	9385
eBooks	1056	1179	1263	1451	1338	1507	1590	1406	1403	1436	1524	1530	1398	1501	1308	1508	1336	1349	1296
eAudiobooks	742	860	887	861	844	887	915	949	943	928	928	1029	935	962	949	904	964	1018	976

	<b>AUGUST</b>	<b>2021</b>		
<b>Date</b>	<b>Day</b>	<b>Laser Counter A</b>	<b>Laster Counter</b>	<b>TOTAL</b>
1	Sunday	0	0	0
2	Monday	0	0	0
3	Tuesday	532	266	266
4	Wednesday	0	0	0
5	Thursday	391	196	196
6	Friday	321	161	161
7	Saturday	297	149	149
8	Sunday	0	0	0
9	Monday	0	0	0
10	Tuesday	417	209	209
11	Wednesday	0	0	0
12	Thursday	415	208	208
13	Friday	301	151	151
14	Saturday	315	158	158
15	Sunday	0	0	0
16	Monday	0	0	0
17	Tuesday	506	253	253
18	Wednesday	0	0	0
19	Thursday	344	172	172
20	Friday	325	163	163
21	Saturday	253	127	127
22	Sunday	0	0	0
23	Monday	0	0	0
24	Tuesday	399	200	200
25	Wednesday	0	0	0
26	Thursday	440	220	220
27	Friday	367	184	184
28	Saturday	280	140	140
29	Sunday	0	0	0
30	Monday	0	0	0
31	Tuesday	500	250	250
			<b>Total</b>	<b>3207</b>
			July Total	3,205
			June Total	1802