

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES

Special Meeting: 2021 Budget Hearing

via Zoom, San Juan Island Library
(access information provided at www.sjlib.org)
November 30, 2020

Members Present: Fred Henley, Barry Jacobson, Mark Madsen, Barbara Sharp, Karen Vedder

Members Absent: none

Staff Present: Laurie Orton, Lisa Buckton, Floyd Bourne, Carrie Lacher

FOL Present: none

Guests: none

Visitors: none

Call to Order: President Mark Madsen called the meeting to order at 12:00 pm.

Public Access: none

AGENDA APPROVAL

MSC Fred Henley moved and Barry Jacobson seconded to accept the agenda as submitted. Carried.

PUBLIC HEARING

2021 Budget Hearing

2021 Budget and Resolution, Ordinance Resolution, Levy Certification

Mark opened the Budget Hearing at 12:01 pm. Purpose of the hearing was to consider and adopt the 2021 Budget and relevant documents.

Laurie provided an update:

- FOL did approve donating unused past donations totaling \$25,372 over past three years in addition to a \$12,000 commitment for 2021;
- \$50,000 transfer from Dedicated Reserves included in the Operating Budget;
- 1.86% increase over 2020 for normal operating expenses;
- transfer to Bond Fund for interest payments in 2021;
- 2021 budget as presented was balanced;
- Laurie will be working on 2020 budget amendments to present at December Board meeting; may tap into unused carryover monies; more details will be provided at December meeting;
- Spring Street property costs currently unknown as property acquisition has not yet closed; Laurie provided some estimated costs (including a part-time development director) but these will need to be addressed in budget amendments later in 2021 as costs become better known; discussion developed

regarding announcements to the public and projected maintenance of the new building and grounds;

- Laurie also reviewed budgets for other funds:
 - General Reserve Fund
 - Dedicated Fund
 - LTGO Bond Fund
 - Project Fund, Technology, Facilities (all zero as no activity at this time)

Laurie reported that no input was received from the public. Budget hearing was closed at 12:28 pm.

MSC Fred Henley moved and Barbara Sharp seconded to approve Resolution #6-2020 setting the final budget for the year 2021 as submitted. Carried.

MSC Barry Jacobson moved and Barbara Sharp seconded to approve Resolution #5-2020 authorizing the tax levy for the 2021 tax year as presented. Carried.

MSC Karen Vedder moved and Fred Henley seconded to authorize Library Director Laurie Orton to certify the levy amount to be collected in 2021. Carried.

Updates for December Monthly meeting

- Barbara gave an update on Trustee Recruitment with candidate interviews scheduled for 4:00 and 4:30 pm at the December 8th Board meeting.
- Agreed to hold this meeting from 2:30 to 5:30 pm to accommodate the interviews and selection decision.
- Board will be notified by email of the official closing date for new property acquisition.

ADJOURNMENT

MSC Karen Vedder moved and Barbara Sharp seconded to adjourn the meeting at 12:38 pm. Carried.

Respectfully submitted:

DocuSigned by:
Karen Vedder
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Board Secretary

Approved:

DocuSigned by:
Mark Madsen
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Board President