

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES

via Zoom, San Juan Island Library
(access information provided at www.sjlib.org)
August 11, 2020

Members Present: Fred Henley, Barry Jacobson, Mark Madsen, Barbara Sharp, Karen Vedder

Members Absent: none

Staff Present: Laurie Orton, Floyd Bourne, Leslie Baker, Carrie Lacher

FOL Present: Don Hendrix

Guests: Lisa Buckton

Visitors: none

Call to Order: President Mark Madsen called the meeting to order at 3:06 pm.

Public Access: none

Agenda Approval:

MSC Barry Jacobson moved and Fred Henley seconded to accept the agenda as presented. Carried.

Approval of Board Minutes of July 14, 2020 regular meeting

MSC Fred Henley moved and Barbara Sharp seconded to approve the minutes of the July 14, 2020 regular meeting as submitted. Carried.

Friends of the Library (FOL)

Delegate to next FOL meeting: Karen Vedder; September 2, 2020.

Don Hendrix, FOL President, reported:

- Meetings having been happening on an as-needed basis but will try going back to their regular schedule; next meeting scheduled for September 2nd;
- Treasure Cove receipts down due to the building closure but memberships have gone up which is a good indication of community support;
- FOL's quarterly donation to the Library is down in total due to less activity because of the ongoing closure;
- FOL annual meeting will be held by Zoom on October 23rd at 6:30 pm in conjunction with a talk by Madrona Murphy about historic orchards on the Island; this presentation is being arranged by Boyd Pratt;
- Four Board members are up for re-election;
- Proposing a change in the bylaws to allow FOL to inform community of the annual meeting via the internet not just by mail;

- Planning to hold an online silent auction similar to the recent Soroptomist auction; purchasing software to help make this happen; soliciting organizations and individuals to donate items to auction off;
- Planning a scarecrow contest in conjunction with the Chamber of Commerce;
- Added a new Board member: Benjamin Troutman, Friday Harbor High School teacher.

Approval of Bills:

- MSC** Fred Henley moved and Barry Jacobson seconded to approve payment of **PEBB Insurance & LifeMap Assurance Premiums dated 07/22/2020**, in the amount of \$8,595.05. Carried.
- MSC** Barbara Sharp moved and Karen Vedder seconded to approve payment of **Bills Due Period Ending 07/27/2020**, in the amount of \$3,420.47. Carried.
- MSC** Barry Jacobson moved and Fred Henley seconded to approve payment of **Bills Due Period Ending 08/02/2020** in the amount of \$11,806.69. Carried.
- MSC** Karen Vedder moved and Barry Jacobson seconded to affirm the **July 2020 Payroll** dated July 22, 2020, in the amount of \$62,311.39. Carried.

REPORTS

Director Report (Laurie Orton)

Laurie's written report was noted. Laurie also noted:

- Introduced Lisa as the new Assistant Director/Adult Services Manager; Board members introduced themselves; Lisa scheduled to start at the Library on September 8th;
- Provided additional details regarding the donation program through the SJI Community Foundation during the San Juan County Virtual Fair; Laurie explained how the match program would work on each day of the Fair; informative emails will go out to Library patrons each day of Fair week;
- Water leak in the parking lot continues; this is a Discovery Inn issue and they are trying to get the work done as soon as possible; Laurie will reach out again to the hotel owner.

Assistant Director/Adult Services Manager Report (Leslie Baker)

No written report this month. This will be Leslie's final Board meeting as her last day of employment at the Library will be August 13th.

Youth Services Manager Report (Melina Lagios)

Melina's written report was noted.

IT Administrator Report (Floyd Bourne)

Floyd's written report was noted. .

Circulation Report (Sue Vulgares)

No report for this month.

Financial Report (Carrie Lacher)

July 2020 Profit & Loss statement will be emailed to Board members when the County financial reports have been received and reconciled.

Thank you to Leslie

The Board thanked Leslie for her service to the Library over the last five years. Leslie's last day at the Library will be August 13th and she will then be relocating back to Australia.


EXECUTIVE SESSION – RCW 42.30.110(b) – to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

Mark Madsen called the Executive Session to begin at 3:50 pm for a period of 15 minutes. The Board returned to public session at 4:05 pm. No action was taken during the Executive Session.


ADJOURNMENT

MSC Barry Jacobson moved and Karen Vedder seconded to adjourn the meeting at 4:10 pm. Carried.

Respectfully submitted:

DocuSigned by:

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Board Secretary

Approved:

DocuSigned by:

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Board President