

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES
Meeting Room, San Juan Island Library
July 9, 2019

Members Present: Fred Henley, Barry Jacobson, Lynn Weber/Roochvarg, Karen Vedder

Members Absent: Mark Madsen

Staff Present: Laurie Orton, Carrie Lacher

FOL Present: Don Hendrix, President

Guests: Howard Ryan, OCMI

Call to Order: President Lynn Weber/Roochvarg called the meeting to order at 3:00 pm.

Public Access: none

Agenda Approval:

MSC Fred Henley moved and Barry Jacobson seconded to accept the agenda as presented. Carried.

Approval of Board Minutes of June 14, 2019 regular meeting

Barry Jacobson noted a necessary correction of a billing due date and the spelling of Allied8.

MSC Fred Henley moved and Barry Jacobson seconded to approve the minutes of the June 14, 2019 regular meeting as corrected. Carried.

Approval of Board Minutes of July 2, 2019 special meeting

MSC Barry Jacobson moved and Karen Vedder seconded to approve the minutes of the July 2, 2019 special meeting as submitted. Carried.

Friends of the Library (FOL)

Delegate to next FOL meeting: Karen Vedder will attend the August 7, 2019 meeting at 4:00 pm in the Library meeting room.

FOL President Don Hendrix reported:

- FOL membership continues to increase; however, there are currently only six business memberships so FOL is working on increasing those;
- Book donations have recently exploded; 1500 books were donated over a recent weekend;
- Cake Walk at the Pig War was a resounding success; 57 cakes, cupcakes, cookies, and brownies were all sold for proceeds of \$806! Thanks to St. Francis for allowing the use of their community room and to all the people who donated baked goods;

- August 3rd is the Annual Summer Book Sale held at the Library from 10 am to 4 pm. Hope to have a raffle at the Book Sale and also hope to get the junior high school football team to help shift books like they did last year.
- FOL finances continue to do well.

Approval of Bills:

- MSC** Barry Jacobson moved and Fred Henley seconded to approve payment of **PEBB Insurance & LifeMap Assurance Premiums dated 06/21/2019**, in the amount of \$8,968.26. Carried.
- MSC** Karen Vedder moved and Fred Henley seconded to approve payment of **Bills Due Period Ending 07/01/2019 with warrant numbers 217011 - 217034**, in the amount of \$13,420.59. Carried.
- MSC** Fred Henley moved and Barry Jacobson seconded to approve payment of **2nd Quarter Use Tax dated 07/09/2019 pending Director Review**, in the amount of \$190.90. Carried.
- MSC** Karen Vedder moved and Barry Jacobson seconded to affirm the **June 2019 Payroll** dated June 24, 2019, in the amount of \$57,586.44. Carried.

REPORTS

Director Report (Laurie Orton)

Laurie's written report was noted. In addition, Laurie reported on the following items:

- Beth, in conjunction with the Family Resource Center, has launched an outreach storytime held at the Harbor Ridge Mobile Home for six weeks this summer. Alchemy Art Center has been assisting kids to make art for entry into the Fair so that they are eligible for a free exhibitor's pass.
- Leslie is expect to return from LWOP in the coming week.

Assistant Director/Adult Services Manager Report (Leslie Baker)

No report this month.

Youth Services Manager Report (Melina Lagios)

Melina's written report was noted.

IT Administrator Report (Floyd Bourne)

Floyd's written report was noted.

Financial Report (Carrie Lacher)

The June profit and loss report was noted. Barry noted the continued dip in the laser counter numbers and this was briefly discussed. Laurie explained that the current trend in libraries was to design for people rather than only for books. She will research user statistics further.

NEW BUSINESS

Allied8 Contract

Howard gave an update regarding Allied8's progress post the July special meeting. Laurie distributed a proposed contract with an attached fee schedule of \$30,000 plus reimbursables. The Board agreed that the September meeting would include Allied8

remotely. When Laurie finalizes the contract with Allied8, it will be brought back to the Board to ratify.

Howard also explained that he was finalizing a report to the Board that provides an analysis of each property initially considered. OCMI will also provide cost estimates for the three identified sites including site acquisition and preparation. OCMI was also working on providing information on funding resources and Laurie was reaching out to Washington State libraries and directors for information on funding of building construction projects.

OLD BUSINESS

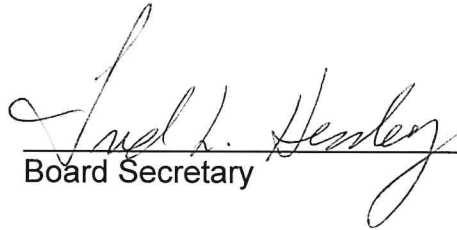
Fundraising retreat

The Board agreed to reschedule this retreat to October 1st so the Board would have the opportunity to receive and review the cost estimates from OCMI.

ADJOURNMENT

MSC Karen Vedder moved and Barry Jacobson seconded to adjourn at 3:35 pm. Carried.

Respectfully submitted:


Board Secretary

Approved:


Board President