



SAN JUAN ISLAND LIBRARY DISTRICT

RESOLUTION #3-2018

WHEREAS, the San Juan Island Library District Board of Trustees held a public hearing on November 13, 2018 to discuss the adoption of its 2019 budget, and

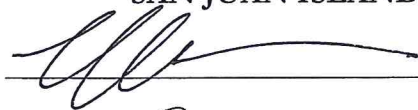
WHEREAS, the Board has determined the anticipated cash on hand plus all anticipated revenues and did fix the appropriate amount for each expenditure line item,

NOW THEREFORE BE IT RESOLVED, that the Board sets the final budget for the year 2019 as attached to this resolution and incorporated as if fully set forth herein.

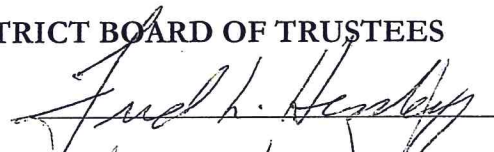
DATED, this 13th day of November 2018.

2019 GENERAL OPERATING	\$1,827,737.00
2019 GENERAL RESERVE	\$871,188.00
2019 DEDICATED FUND	\$80,554.00
2019 FACILITIES RESERVE	\$0
2019 TECHNOLOGY RESERVE	\$0

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES








ATTESTED BY:



6311 SJL Library District

Account Number	2017 Actuals	2018 Budget	2018 Actuals	2019 JRD Budget
508.80.00.0000 Ending Net Cash and Investments	0.00	300,000.00	0.00	300,000.00
508.80.00.0001 Ending Change Account	0.00	152.00	0.00	152.00
508.80.00.0038 Ending Petty Cash Revolving Fund	0.00	250.00	0.00	250.00
508.80.00.0125 Ending Section 125 Revolving Fund	0.00	1,500.00	0.00	0.00
572.10.10.0001 Library Director	95,380.00	99,200.00	57,830.00	104,000.00
572.10.20.0001 Library Admin - FICA	7,364.00	7,950.00	4,449.00	8,020.00
572.10.20.0002 Library Admin - L & I	496.00	700.00	276.00	580.00
572.10.20.0003 Library Admin - Retirement	11,389.00	13,000.00	7,344.00	14,050.00
572.10.20.0006 Library Admin-Insurance-Health, Life,LTD	9,504.00	9,800.00	5,761.00	10,020.00
572.10.20.0008 Library Admin-Insurance-Life, SD	512.00	700.00	524.00	600.00
572.10.20.0009 Library Admin - Unemployment Insurance	0.00	0.00	0.00	0.00
572.10.20.0010 Library Admin - Deferred Comp.	2,861.00	3,000.00	1,735.00	3,180.00
572.10.20.0012 Admin - FMLA Premium Assessment	0.00	0.00	0.00	300.00
572.10.20.0022 Medical Flight Insurance-Director	79.00	80.00	79.00	80.00
572.10.20.0023 Air Ambulance Insurance	0.00	55.00	0.00	55.00
572.10.20.0125 Library Admin - Section 125 Fees	0.00	0.00	0.00	0.00
572.10.31.0002 Operating Supplies	14,015.00	18,000.00	6,970.00	18,000.00
572.10.31.0004 Long Range Planning	0.00	4,000.00	1,223.00	2,000.00
572.10.41.0001 Consulting Services	4,729.00	20,000.00	55,681.00	13,350.00
572.10.41.0002 Auditor Services	10,494.00	4,800.00	2,830.00	5,800.00
572.10.41.0003 Professional Memberships and Training	4,778.00	5,000.00	2,385.00	5,000.00
572.10.41.0009 Special Projects	0.00	0.00	0.00	0.00
572.10.41.0011 Long Range Planning	0.00	0.00	0.00	2,000.00
572.10.41.0012 Paid Advertising and Legals	878.00	1,500.00	497.00	1,500.00
572.10.46.0001 Insurance - Liability	2,213.00	2,300.00	0.00	2,600.00
572.10.49.0001 Contingency	0.00	0.00	0.00	0.00
572.10.49.0008 Licenses and Fees	634.00	1,100.00	110.00	1,500.00
572.10.49.0009 Indirect Grant Costs	0.00	0.00	0.00	0.00
572.10.49.0010 Direct Federal Grants Exp.	0.00	0.00	0.00	0.00
572.20.10.0002 Library Associate II	47,883.00	49,900.00	29,057.00	52,120.00
572.20.10.0003 Library Associate II	51,782.00	53,900.00	31,357.00	56,530.00
572.20.10.0004 Library Associate II	58,750.00	61,100.00	35,582.00	63,850.00
572.20.10.0005 Library Associate II	17,600.00	19,760.00	11,359.00	21,520.00
572.20.10.0006 Youth Services Manager	51,433.00	54,100.00	31,471.00	56,600.00
572.20.10.0007 Library Associate II	21,781.00	22,250.00	13,067.00	23,880.00
572.20.10.0008 Assistant Direct/Adult Services Manager	59,729.00	64,750.00	37,589.00	70,550.00
572.20.10.0009 Substitute	42,371.00	46,000.00	28,163.00	48,000.00
572.20.10.0011 Library Associate II	47,166.00	49,100.00	28,601.00	51,280.00
572.20.10.0012 Summer Assistants	2,184.00	3,120.00	1,008.00	3,420.00
572.20.10.0014 Library Associate II	47,011.00	48,950.00	28,438.00	51,150.00

572.20.10.0015	Circulation Manager	53,086.00	57,600.00	32,962.00	62,800.00
572.20.10.0016	Reference Assistant	0.00	0.00	0.00	0.00
572.20.10.0017	Circulation Assistant	0.00	0.00	0.00	0.00
572.20.10.0018	Circulation Assistant	11,629.00	0.00	0.00	0.00
572.20.10.0019	Circulation Page	0.00	0.00	0.00	0.00
572.20.10.0020	Special Projects	0.00	0.00	0.00	0.00
572.20.10.0021	Circulation Associate 1	644.00	15,750.00	9,253.00	17,200.00
572.20.20.0001	FICA	38,181.00	44,860.00	23,716.00	45,100.00
572.20.20.0002	Labor & Industries	5,106.00	5,620.00	3,128.00	6,050.00
572.20.20.0003	Retirement	50,010.00	70,000.00	32,417.00	76,000.00
572.20.20.0006	Insurance - Health, Life, LTD	83,105.00	85,900.00	50,391.00	90,400.00
572.20.20.0008	Insurance - Life, SD	3,733.00	5,000.00	1,931.00	5,000.00
572.20.20.0009	Unemployment Insurance	615.00	3,090.00	558.00	4,010.00
572.20.20.0010	Deferred Compensation	9,370.00	16,350.00	6,546.00	14,000.00
572.20.20.0012	FMLA Premium Assessment	0.00	0.00	0.00	1,600.00
572.20.20.0022	Medical Flight Insurance	474.00	640.00	237.00	640.00
572.20.20.0023	Air Ambulance Insurance	0.00	440.00	234.00	440.00
572.20.20.0125	Section 125 Fees	508.00	500.00	0.00	500.00
572.20.31.0003	Processing Supplies	4,992.00	7,000.00	4,456.00	7,000.00
572.20.31.0005	Children's Program Supplies	7,712.00	7,390.00	3,799.00	7,700.00
572.20.31.0006	Adult Program Supplies	1,963.00	2,300.00	987.00	2,700.00
572.20.31.0007	Outreach Supplies	2,657.00	2,300.00	1,396.00	2,300.00
572.20.31.0008	Safety Program Supplies	373.00	500.00	361.00	500.00
572.20.31.0044	Use Tax	0.00	0.00	0.00	0.00
572.20.34.0001	Childrens Books	17,425.00	18,000.00	6,201.00	18,000.00
572.20.34.0002	Periodicals	8,842.00	9,000.00	761.00	9,100.00
572.20.34.0003	Adult Video	10,341.00	13,000.00	5,772.00	13,000.00
572.20.34.0004	Reference - Non Print Materials	27,548.00	27,400.00	15,992.00	30,000.00
572.20.34.0005	Adult Reference - Print	2,308.00	3,000.00	-28.00	1,000.00
572.20.34.0007	Childrens Reference	1,376.00	1,350.00	42.00	1,500.00
572.20.34.0008	Adult Audio	6,416.00	7,500.00	3,050.00	7,500.00
572.20.34.0010	Adult Books	34,723.00	36,000.00	18,146.00	36,000.00
572.20.34.0011	Childrens Video	2,977.00	3,900.00	905.00	3,900.00
572.20.34.0012	Childrens Audio	1,685.00	4,100.00	1,353.00	3,000.00
572.20.34.0013	Children's Audio Music	122.00	300.00	0.00	200.00
572.20.34.0016	CD Roms	0.00	0.00	0.00	0.00
572.20.34.0017	Special Collection	1,124.00	1,000.00	179.00	4,000.00
572.20.34.0018	Duplicates	594.00	600.00	185.00	600.00
572.20.34.0019	Replacements	8,573.00	7,500.00	3,778.00	8,500.00
572.20.34.0020	Large Print	1,697.00	1,850.00	796.00	1,850.00
572.20.34.0021	Spanish	657.00	1,000.00	712.00	1,000.00
572.20.34.0022	Bindery	886.00	0.00	0.00	0.00
572.20.34.0023	Graphic Novels	436.00	1,200.00	172.00	600.00
572.20.41.0001	Public Relations	9,832.00	13,400.00	6,556.00	13,400.00
572.20.41.0005	Childrens Programs - Services	3,998.00	6,200.00	4,352.00	6,700.00
572.20.41.0006	Adult Programs - Services	3,756.00	4,400.00	2,847.00	4,900.00
572.20.41.0010	Outreach Services	8,063.00	8,900.00	5,236.00	12,100.00

572.20.42.0001	Telephone	4,153.00	4,200.00	2,074.00	3,600.00
572.20.42.0002	Postage	11,254.00	11,000.00	4,935.00	12,000.00
572.20.42.0003	Postage Meter Rental	1,429.00	1,200.00	286.00	1,200.00
572.20.42.0004	Online Telephone	7,280.00	3,500.00	870.00	6,240.00
572.20.49.0002	Inter Library Loan	105.00	200.00	188.00	200.00
572.20.49.0003	Online Computer Library Center (OCLC)	14,530.00	14,700.00	7,346.00	15,100.00
572.20.49.0006	Online Library Catalog (ILS)	16,889.00	13,500.00	13,629.00	15,800.00
572.20.49.0007	Discounts For Early Payment	-110.00	0.00	-6.00	0.00
572.40.43.0000	Travel	4,434.00	7,000.00	3,650.00	7,000.00
572.50.10.0010	IT Administrator	72,398.00	75,330.00	43,825.00	78,800.00
572.50.20.0001	Facilities - FICA	5,017.00	6,030.00	3,038.00	6,100.00
572.50.20.0002	Facilities - L & I	516.00	700.00	292.00	600.00
572.50.20.0003	Facilities - Retirement	8,646.00	10,000.00	5,566.00	10,300.00
572.50.20.0004	Facilities-Insurance-Health, Life, LTD	0.00	0.00	0.00	0.00
572.50.20.0006	Facilities -Insurance- Health, Life, LTD	11,425.00	11,900.00	6,935.00	12,050.00
572.50.20.0008	Facilities - Insurance, Life, S/T/D	578.00	700.00	303.00	600.00
572.50.20.0009	Facilities - Unemployment Insurance	0.00	0.00	0.00	0.00
572.50.20.0010	Facilities - Deferred Compensation	600.00	700.00	350.00	1,200.00
572.50.20.0012	Facilities - FMLA Premium Assessment	0.00	0.00	0.00	250.00
572.50.20.0022	Medical Flight Insurance	79.00	80.00	0.00	80.00
572.50.20.0023	Air Ambulance Insurance	0.00	55.00	0.00	55.00
572.50.20.0125	Facilities - Section 125 Fees	0.00	0.00	0.00	0.00
572.50.35.0001	Miscellaneous Equipment	4,552.00	6,000.00	3,617.00	4,910.00
572.50.41.0004	Janitor	16,410.00	18,000.00	8,225.00	16,000.00
572.50.45.0001	Operating Rental & Leases	900.00	900.00	525.00	900.00
572.50.46.0001	Insurance - Property	8,591.00	8,950.00	0.00	10,000.00
572.50.47.0001	Water/Sewer/Trash	6,733.00	6,900.00	3,241.00	7,500.00
572.50.47.0002	Recycling	1,032.00	1,600.00	546.00	1,600.00
572.50.47.0003	Electricity	16,333.00	17,000.00	8,682.00	16,000.00
572.50.47.0004	Propane	1,551.00	2,000.00	1,061.00	2,100.00
572.50.48.0001	R & M - Equipment	6,761.00	10,500.00	4,261.00	9,500.00
572.50.48.0002	R & M - Building/Grounds-Parts/Supplies	2,029.00	5,000.00	1,540.00	4,000.00
572.50.48.0003	R & M - Landscaping	7,906.00	12,500.00	8,145.00	13,500.00
572.50.48.0004	R & M Building Services Contractors	20,676.00	25,000.00	7,239.00	25,000.00
588.10.00.0000	Prior Year Adjustments	0.00	0.00	0.00	0.00
588.10.00.0001	Prior Year Refund - USE 588.10.00.0000	0.00	0.00	0.00	0.00
592.72.80.0000	Statutory Interest (Tax Refund)	0.00	0.00	0.00	0.00
594.72.63.0001	Improvements	35,487.00	20,000.00	5,338.00	8,905.00
594.72.64.0001	Computer Equipment	17,343.00	20,500.00	4,198.00	9,300.00
594.72.64.0002	Computer Software	7,797.00	16,700.00	7,133.00	12,620.00
594.72.64.0003	Furniture	16,672.00	7,100.00	3,438.00	2,000.00
597.00.00.0041	Transfer to General Reserve Fund	0.00	0.00	0.00	0.00
597.00.00.0042	Transfer to Dedicated Fund	32,804.00	0.00	0.00	0.00

Totals

1,403,353.00

1,800,302.00

833,235.00

1,827,737.00

6311 SJL Library District

Account Number	2017 Actuals	2018 Budget	2018 Actuals	2019 JRD Budget
308.80.00.0000 Beginning Cash	0.00	300,000.00	0.00	300,000.00
308.80.00.0001 Beginning Change Account	0.00	152.00	0.00	152.00
308.80.00.0038 Beginning Petty Cash Revolving Fund	0.00	250.00	0.00	250.00
308.80.00.0125 Beginning Section 125 Revolving Fund	0.00	1,500.00	0.00	0.00
310.00.01.0000 Estimated Property Tax Delinquency (3%)	0.00	0.00	0.00	0.00
311.10.00.0000 Property Tax Revenue	1,340,230.00	1,352,000.00	811,524.00	1,386,000.00
331.00.00.0000 Direct Federal Grants	0.00	0.00	0.00	0.00
333.00.00.0000 Indirect Federal Grants	0.00	0.00	0.00	0.00
334.05.72.0001 WA State Library: Continuing Education	0.00	0.00	0.00	0.00
336.02.31.0000 DNR PILT NAP/NRCA	685.00	0.00	0.00	0.00
337.20.00.0000 Leasehold Tax - San Juan Library	8,130.00	0.00	4,200.00	0.00
337.40.00.0000 Timber Harvest Tax - Private Land	142.00	0.00	193.00	0.00
341.70.00.0000 Sales To Library Patrons	183.00	200.00	87.00	200.00
341.81.00.0000 Photocopies	5,912.00	4,500.00	3,777.00	5,500.00
347.20.00.0000 Inter Library Loan	140.00	80.00	42.00	80.00
347.20.00.0002 Non Resident Fee	430.00	350.00	150.00	350.00
347.20.00.0003 Library Card	203.00	80.00	139.00	0.00
359.00.00.0000 Fines - Lost/Damaged Item	2,949.00	2,000.00	1,886.00	3,000.00
361.11.00.0000 Investment Interest - LGIP	964.00	400.00	817.00	1,000.00
362.40.00.0000 Rental of Meeting Room	700.00	0.00	230.00	0.00
367.00.00.0001 Donations - General	15,490.00	1,000.00	3,221.00	2,000.00
367.00.00.0002 Donations - Conscience Jar	809.00	850.00	409.00	850.00
367.00.00.0003 Donations - Periodicals	1,491.00	1,800.00	1,014.00	1,800.00
367.00.00.0004 Donations - Author Sponsor	838.00	500.00	332.00	500.00
367.00.00.0005 Friends of the Library Gift	26,239.00	23,400.00	20,784.00	24,300.00
367.00.00.0006 Grants - Private Sources	5,354.00	0.00	2,688.00	0.00
367.00.00.0007 Memorials	930.00	0.00	0.00	0.00
369.10.00.0000 Sale of Surplus/Scrap	425.00	100.00	200.00	100.00
369.80.00.0000 Overage and Shortage	15.00	0.00	16.00	0.00
369.90.00.0001 E-Rate Refund-Libraries	0.00	0.00	0.00	0.00
369.90.00.0002 Misc Revenues	0.00	0.00	0.00	0.00
369.90.00.0003 Postage Reimbursement	0.00	0.00	44.00	0.00
369.90.00.0004 Small Refund From Vendor	927.00	0.00	394.00	0.00
369.91.00.0125 Section 125 Forfeitures	0.00	0.00	0.00	0.00
369.93.00.0000 OPALCO Capital Refunds	487.00	0.00	0.00	0.00
388.10.00.0000 Prior Year Adjustments	462.00	0.00	0.00	0.00
397.00.00.0001 Transfers-in	0.00	0.00	0.00	0.00
397.00.00.0002 Transfers-in from Capital Reserve	0.00	111,140.00	0.00	101,655.00
398.00.00.0000 Insurance Premiums & Recoveries	0.00	0.00	0.00	0.00

Totals

1,414,135.00

1,800,302.00

852,147.00

1,827,737.00

6313 SJI Library Dedicated Fund

Account Number	2017 Actuals	2018 Budget	2018 Actuals	2019 JRD Budget
508.80.00.0000 Budgeted Cash Balance	0.00	80,554.00	0.00	80,554.00
597.00.00.0000 Transfer Out	0.00	0.00	0.00	0.00
Totals	0.00	80,554.00	0.00	80,554.00

6313 SJI Library Dedicated Fund

Account Number	2017 Actuals	2018 Budget	2018 Actuals	2019 JRD Budget
308.80.00.0000 Beginning Net Cash and Investments	0.00	80,554.00	0.00	80,554.00
367.00.00.0001 Donations - General	0.00	0.00	0.00	0.00
397.00.00.0000 Transfers-in	32,804.00	0.00	0.00	0.00
Totals	32,804.00	80,554.00	0.00	80,554.00

6318 SJI Library General Reserve Fund

Account Number	2017 Actuals	2018 Budget	2018 Actuals	2019 JRD Budget
508.80.00.0000 Ending Net Cash and Investments	0.00	767,725.00	0.00	769,533.00
597.00.00.0000 Operating Transfer - Out	0.00	111,140.00	0.00	101,655.00
597.00.00.0003 Transfer to General Reserve	0.00	0.00	0.00	0.00
Totals	0.00	878,865.00	0.00	871,188.00

6318 SJI Library General Reserve Fund

Account Number	2017 Actuals	2018 Budget	2018 Actuals	2019 JRD Budget
308.80.00.0000 Beginning Cash	0.00	878,465.00	0.00	870,788.00
361.11.00.0000 Investment Interest - LGIP	2,214.00	400.00	1,877.00	400.00
397.00.00.0000 Transfer in from General Fund	0.00	0.00	0.00	0.00
397.00.00.0041 Transfers-in	0.00	0.00	0.00	0.00
Totals	2,214.00	878,865.00	1,877.00	871,188.00