**Additional Notes from Library Work session #2 September 15, 2015**

Public Survey Objectives and Approach

Objectives:

1. To focus on obtaining input about:

* + - * 1. unmet needs for services and space
        2. what is valued that currently exists
        3. gaining information from non-users

2. To gauge the willingness of the community to take this project on and their willingness to pay for it

[No’s. 1 and 2 may be two different surveys]

Approach to surveying public:

Keep survey short and focused on Facility-related questions

What we need to know

What we don’t know

Determine what information is still useful from the Long Range Plan Survey of 3-4 years ago

Ideas of how/where to gather input

* + - * Town Hall meetings,
      * Focus Groups
      * Mass Mailing to every household
      * e-surveys, paper surveys, boxes for depositing surveys at many locations around the island
      * Use Facility Committee as first focus group [to help refine survey questions]
      * Take paper surveys to all service groups, etc.

We are looking for input re:

* + - What to keep doing
    - What to stop doing
    - What to do less
    - What to do more
    - What to start doing

Evolution about a Library Facility Advisory committee:

A first group of residents would be called the **“Library Facility Advisory Group”**.

There may be different groups or committees for different parts of this process.

A list of 50 residents from as many constituencies as possible was compiled to be invited to a meeting with this Agenda:

1. Introduction of Library Facility Exploration Process and Principles

2. Participate in **pilot** Focus Group to gain both input about services and facility

3. Provide input to refine focus group/survey questions

This group may meet more than once to participate in the public process of gathering input for the Facility Exploration, and possibly to comment on the total input received from all approaches to gathering public input

See Actions and timing re: the Library Facility Advisory Group on the **Action** Plan from September 15 meeting of the Library Facility Work Session

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**Quick Evaluation of Library Facility Exploration Work Session#2, 9/15/15**

**Worked Well Do Differently**

-having Agenda as guideline -less food in morning

-giving input to Agenda ahead of time -watch budget needs for this process

-receiving guidepost materials

-keep Mission/Values statement in

every work session + Principles Poster

-having lunch delivered

-white surrender flag