

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES

Meeting Room, San Juan Island Library

Special Meeting, October 30, 2017

Members Present: Fred Henley, Barry Jacobson (by phone), Mark Madsen, Lynn Weber/Roochvarg

Members Absent: Katie Loring

Staff Present: Laurie Orton, Carrie Lacher

Guests: Liz LeRoy, Stan Mayhew

Call to Order: Vice-President Fred Henley called the meeting to order at 2:20 p.m.

Public Access: none

Agenda Approval:

MSC Mark Madsen moved and Lynn Weber/Roochvarg seconded to approve the agenda as amended to delete item of budget hearing as this was not applicable. Carried.

Facility Assessment Architectural Firm Selection

Mark Madsen reported that the Facility Assessment Committee had met with four of the eight architectural firms that had submitted Requests for Qualifications and gave a brief summary of the interviews. The final top two choices by the Committee were DiMella Shaffer and SHKS Architects. These two firms were asked to submit fee proposals that the Committee then met and reviewed. Laurie gave a summary of the fee proposals. The Committee decided to recommend to the Board that SHKS be selected as the firm to complete the Facility Assessment for the Library. This recommendation was based on the following:

- Committee felt that SHKS would be more relatable with our community. Liz noted that the Facility Assessment Committee had a lot of discussion around the proposed process. The Committee ultimately agreed that the selected firm seemed to be more collaborative and would rely on the Library for guidance and feedback during the process.
- SHKS had lots of experience with small community libraries.
- SHKS had very good and highly relevant references. In addition, Laurie was able to speak with the Director of the Whatcom County Library System who provided excellent feedback on their experience with SHKS.

MSC Mark Madsen moved and Lynn Weber/Roochvarg seconded to authorize the Library Director to enter into negotiations with SHKS Architects to develop a proposed contract. Carried.

ADJOURNMENT

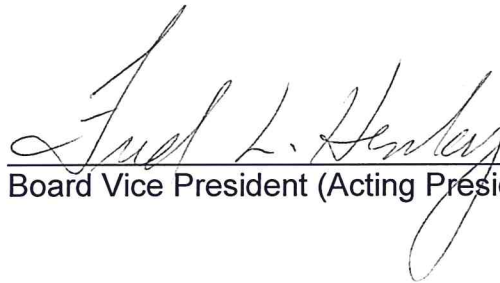
MSC Mark Madsen moved and Lynn Weber/Roochvarg seconded to adjourn at 2:30 pm. Carried.

Respectfully submitted:



Board Secretary

Approved:



Board Vice President (Acting President)