

SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES

Special Meeting & Public Hearing for 2016 Budget

Meeting Room, San Juan Island Library

November 17, 2015

Members Present: Barry Jacobson, Glenna Hall, Fred Henley, Mark Madsen, Lynn Weber/Roochvarg

Staff Present: Laurie Orton, Carrie Lacher

Visitors: none

Call to Order: President Lynn Weber/Roochvarg called the meeting to order at 3:00 p.m.

Public Access: None

Agenda Approval

Laurie asked to add an agenda item of Basement Emergency.

MSC Barry Jacobson moved and Glenna Hall seconded to approve the agenda as amended. Carried.

Building Basement Emergency

Laurie asked Carrie to give a review of the flooding situation in the basement. Carrie gave a detailed summary and shared photos of the renewed water incursion in the basement that was first noticed after the significant rain event at the beginning of September. Since then, the basement has flooded several more times following heavy rain events so that the entire cement area is completely wet with long standing puddles. The latest event was over the weekend before the special meeting. Board Trustee Fred Henley visited the Library on Friday, November 13th and joined Carrie in checking on the basement. Flooding was noted on the concrete slab and Fred used a flashlight to go further under the building and found suspected water incursion along the joint of the addition to the original building. It was also noted that both sump pumps had been overwhelmed and the under-the-building fan was not working. Both Carrie and Fred noted a strong odor that is suspected to be mold/mildew and Carrie had to limit her time in the basement area due to health issues.

Given that the flooding appeared to be getting worse, that the wet season was well underway, and that two prior attempts to fix the situation apparently had not completely resolved the water incursion problem, the Board agreed that there was a real and immediate threat to the building, the building contents and potentially public health and safety.

MSC Glenna Hall moved and Mark Madsen seconded to declare an emergency regarding the basement flooding per the San Juan Island Library policies 2.1.6(C) and 2.1.7(B) and directed staff to take immediate steps to address the situation. Carried.

Public Hearing for Proposed 2016 Budget

Laurie distributed a packet of various spreadsheets that had been emailed to the Board earlier:

1. Updated Proposed 2016 Budget
 - a. "Medium" option that included a 1.2% COLA and a few final changes
 - b. very lean budget
2. Mini Budgets
 - a. improvements
 - b. service contractors
 - c. landscaping
3. Proposed Carryovers
 - a. move carryovers to reserve
 - b. transfer back to Operating Fund during 2016 as needed
4. Budgets for Reserve Fund, Dedicated Fund, and other reserve funds
5. Summary Page for Total Library Budget for 2016

The Board also reviewed and discussed Mark Madsen's updated financial projections based on the updated proposed budget, information received from the County Assessor's Office for 2016 valuations, and assuming different levels of expenditure growth. It was agreed that it may prove helpful for the Library to work with a financial or accounting consultant to develop detailed financial projections. It was also suggested to add the mini-budgets and proposed carryovers as notes to the 2016 Budget for future reference.

There was no public comment and the public hearing was closed.

Adoption of 2016 Budget, Levy Amount, and Levy Certification

MSC Glenna Hall moved and Barry Jacobson seconded to approve Resolution #6-2015 setting the final budget for the year 2016. Carried.

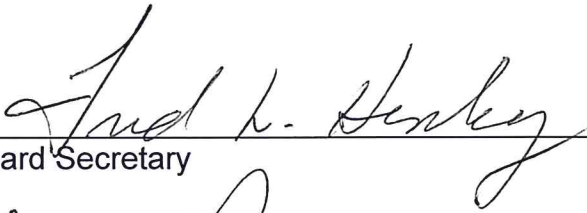
MSC Fred Henley moved and Mark Madsen seconded to approve Resolution #5-2015 setting the levy for tax year 2016. Carried.

MSC Mark Madsen moved and Barry Jacobson seconded to authorize Laurie Orton, Library Director, to sign the Levy Certification. Carried.

ADJOURNMENT

MSC Barry Jacobson moved and Fred Henley seconded to adjourn at 4:03 pm. Carried.

Respectfully submitted:


Board Secretary

Approved:


Board President

November 17, 2015