**SJIL Board Retreat—Toward a New Library Facility**

**Pre-retreat:**

Information needed from **staff-**- the current status:

Size, approximate of major building spaces:

Non-fiction shelving (linear feet)

Fiction shelving (linear feet)

Special collections (linear feet)

Print reference (linear feet)

New books (linear feet)

DVDs (linear feet)

Audio books (linear feet)

Children’s area (square feet)

Teen area (square feet)

Study/work space (number of seats)

Soft seating (number of seats)

Programming space (square feet)

Meeting room (square feet)

Circulation services (square feet)

Reference services (reference services)

Staff workroom/break space/kitchen (square feet)

Volunteer workspace (square feet)

Storage (square feet)

Parking (number of spaces)

**Director**

Long range plan: What has been accomplished? What has not?

First level vision for the Library focused on services

**Board** actions/considerations

Review long range plan and extrapolate forward: possible priorities, changes, expansions, omissions after 2020

Review all comments from users from community survey

Read Library Construction Program checklist handout

Read previous email concerning bonds

Read . . .

**Retreat:**

1. Facility and services

Review current building status and long range plan

Define current inadequacies or lacks in services and/or space

Develop vision of service ideal projected 20 years (Board, Staff)

Consider what more facility would it take (proportionately) to fulfill this vision

Develop list of service priorities

1. Finances

Consider how much could be realistically asked of the community

For property?

For building? (How much building would we get for that amount of money based, for example, on $450/sq.ft.?)

Discuss how this might be raised

Bond

Philanthropy

Community fund raising

Other

Discuss how this project could be rationalized to the community

Consider what might be the potential relationship of the timing of the next anticipated levy lid lift election and of a bond election