

1 **SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES**

2 Conference Room, San Juan Island Public Library

3 July 11, 2006

4
5 **Members Present:** Tom Metke, Ruth Offen, Susan Rosenberg

6
7 **Members Absent:** Richard Civile, Roy Mocerri

8
9 **Staff Present:** Floyd Bourne, Carrie Lacher, Shannan Sword

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11 **FOL Present:** none

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13 In Roy Mocerri's absence, Susan Roseberg called the meeting to order at 6:05 p.m.

14
15 **Public Access**

16 None

17
18 **Agenda Approval**

19 Addition of facilities report under Old Business.

20 **MSC** Tom Metke moved and Ruth Offen seconded to approve the agenda as
21 amended. Passed.

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23 **Approval of Board Meeting Minutes of June 13, 2006**

24 The board supplied pertinent information from the continuance and open meeting on
25 Thursday, June 15th. Carrie will make the changes and resubmit for board approval.

26
27 **Friends of the Library**

28 No report. Shannan agreed to email Richard Civile that he will be the delegate to the next
29 FOL meeting.

30
31 **Approval of Bills:**

32 **MSC** Ruth Offen moved and Tom Metke seconded to approve Check Numbers
33 8592 through 8598 in the amount of \$11,077.63. Passed.

34
35 **MSC** Tom Metke moved and Ruth Offen seconded to approve Vendor Balance
36 Detail in the amount of \$15,233.70 as shown on the submitted report dated
37 July 6, 2006. Passed.

38
39 **MSC** Ruth Offen moved and Tom Metke seconded to affirm June payroll in the
40 amount of \$33,877.55. Passed.

41
42 **REPORTS**

43 **Director's Report:** Shannan reported that Lauren's farewell party was well attended and a
44 photo from the party showing Lauren performing a hula dance appeared in *The Journal*.

45
46 **Youth Services Librarian's Report:** Shannan noted that the Summer Reading Program
47 statistics were missing from this month's statistics report and that it has been very well
48 attended. Shannan also noted that June had been a busy month. Penny Washington, a

49 librarian from Texas who retired to Friday Harbor, recently passed away and donations
50 have been received by the SJI library in her memory. Thank you cards have been going to
51 donors with updates to the family members. The family had asked that Caldecott winning
52 books be purchased with the donations. Shannan reported that since so much has been
53 donated to date, she is also considering acquiring a piece of useful equipment for the
54 children's program. Discussion developed about other possible uses of the donated funds
55 and the suggestion was made to mention this in the director's weekly column so that
56 others know that this can be done. Shannan also shared experiences from her recent trip
57 to New Orleans for the ALA conference. This was the first big convention in New Orleans
58 since Hurricane Katrina.

59
60 **Technology Specialist Report:** Floyd referred to his written report. There was a brief
61 discussion of the Library organizational chart created by Floyd.

62 63 **OLD BUSINESS**

64 **Shared Catalog**

65 Floyd reported that Lauren and he had a telephone conference with Phil, Director of the
66 Orcas Library, and the Orcas tech specialist regarding the possible catalog sharing. During
67 the course of this phone conference, it became apparent that while SJI Library is
68 interested in a cooperative project, Orcas Island Library was more interested in shifting all
69 support responsibility out of their Library either to Dynix or to SJI Library. Various tech and
70 financial concerns were discussed. Floyd reported that given all of the concerns of Orcas
71 Library and their focus on cost savings through support outsourcing, Lauren and Floyd
72 both felt that the shared catalog proposal would go no further. Floyd recommended
73 rescinding the offer to Orcas and begin discussion of alternative options once Laura is on
74 board. The Board asked Floyd to recap the other options and bring this information to the
75 next board meeting. Susan will ask Roy to send out a letter from the Board to Orcas
76 officially rescinding the shared catalog offer. Floyd agreed to let Phil know that the official
77 notice is on the way. Shannan will contact Laura with a summary of the shared catalog
78 discussion to this point. Floyd also noted that Phil expressed interest in other types of
79 cooperative projects such as sharing books and establishing an inter-island courier
80 service.

81 82 **Facilities Report:**

- 83 • Tom reported that he had located the easement document for the driveway between
84 the hotel and the library and passed this information on to Roy. No further action
85 has yet been taken on the possible repaving of this driveway.
- 86 • Board members visited the entryway to view the refinish of the Marmoleum and
87 discussed possible future alternatives to this flooring.
- 88 • The six heat panels in the entryway located on the ceiling were confirmed by a
89 second electrician to be defective and all will need to be replaced. An estimate is
90 coming.
- 91 • The heat pump appears to be leaking due to condensation. West Mechanical will
92 visit and give their opinion of the problem.
- 93 • Jack Corey agreed to inspect the building to try and locate the source of the musty
94 odor in the restroom area.

95
96

97 **NEW BUSINESS**
98 **Website redesign:** Floyd reported he has set up a draft of the Library's new website. He
99 provided the web address and encouraged all staff and board members to visit the site and
100 give feedback.

101
102 **Approval of New Director's Contract**
103 Susan Rosenberg, Ruth Offen and Tom Metke all signed the amended employment
104 contract.

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106 **ADJOURNMENT**
107 **MSC** Tom Metke moved and Ruth Offen seconded to adjourn the meeting at 7:20
108 p.m. Passed.

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114 Respectfully submitted: _____
115 Board Secretary

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119 Approved: _____
120 Board President