

1 **SAN JUAN ISLAND LIBRARY DISTRICT BOARD OF TRUSTEES**

2 Conference Room, San Juan Island Public Library

3 September 13, 2005

4
5 **Members Present:** Richard Civile, Tom Metke, Ruth Offen, Roy Mocerri

6
7 **Members Absent:** Elisabeth Rush

8
9 **Staff Present:** Lauren Stara, Shannan Sword, Floyd Bourne

10
11 **Others Present:** Carrie Lacher

12
13 President Richard Civile called meeting to order at 6:00 p.m.

14
15 **Public Access**

16 None

17
18 **Agenda Approval**

19 Lauren requested that Resolution 7-2005 amending the 2005 construction budget be
20 added under new business.

21
22 **Approval of Board Meeting Minutes of August 9, 2005**

23 Line 20, correction of spelling of "agenda."

24 **MSC** Tom Metke moved and Roy Mocerri seconded to approve the minutes as
25 amended. Passed.

26
27 **Approval of Minutes of Continuation of the Regular Monthly Meeting of the San**
28 **Juan Island Library District Board of Trustees on August 10, 2005**

29 **MSC** Ruth Offen moved and Tom Metke seconded to approve the minutes as
30 submitted. Passed.

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32 **Friends of the Library**

33 FOL representative was not in attendance at this board meeting. Richard was unable to
34 attend the August FOL meeting and planned to attend the next regular FOL meeting on
35 September 26th.

36
37 **Approval of Bills:**

38
39 **MSC** Tom Metke moved and Roy Mocerri seconded to approve Warrant No.
40 2510944 in the amount of \$70.94. Passed.

41
42 **MSC** Ruth Offen moved and Tom Metke seconded to approve Warrant Nos.
43 2510905 through 2510943 in the amount of \$17,021.86. Passed.

44
45 **MSC** Roy Mocerri moved and Ruth Offen seconded to affirm August payroll in
46 the amount of \$27,573.01.

50 **REPORTS**

51

52 **Director's Report:** Lauren reported that there was no patron attendance at the
53 September Project – only Shannan, Lauren, and the moderator were in attendance. The
54 ACLU had an information table regarding the Patriot Act's effect on libraries during the
55 day which, according to Lauren, was very successful. Board discussion developed on
56 this issue and concern was expressed regarding on-going training of library volunteers
57 on procedures to deal with potential subpoenas.

58

59 **Youth Services Librarian's Report:** Shannan reported that about eight people came to
60 the Reading Buddy Program orientation and others have expressed an interest.
61 Dissemination of information on Teen Library Assistants program is still ongoing.
62 Shannan also provided an update on the reshelving and recataloguing of "graphic
63 novels" as fiction in the teen collection. Board discussion developed regarding the
64 expanding graphic novel genre. To help with selections, Lauren has asked Shannan to
65 give recommendations on graphic novels for the adult collection. Shannan also reported
66 that an "anime" (Japanese cartoon and comics) group for teens will be starting up at the
67 library to watch, draw, write and play/develop games.

68

69 **Technology Specialist Report:** Due to continuing connectivity problems with some
70 library computers and the network, Floyd decided to run additional cable to help with
71 stabilization. Lauren gave a heads up to the Board of a probable budget increase for
72 2006 for the needed DYNIX upgrade. Floyd is researching other products and will
73 provide comparisons.

74

75 **OLD BUSINESS**

76 **Health Insurance:** Lauren distributed copies of two letters from staff members on this
77 topic. Floyd was present at the meeting to get more information and to share
78 information about his personal medical expenditures. Floyd also shared his concerns
79 about potential "out-of-pocket" expense for families. Tom explained that the board is
80 hoping to gather information from staff on insurance usage so the board can make an
81 informed choice regarding a staff health insurance plan. Tom planned to look at
82 possible tax ramifications of HSAs for staff, run new figures based on information
83 provided by staff, and will look at article Lauren provided from Consumers Union on
84 "consumer-driven" health care.

85

86 Board discussion developed regarding the insurance industry, rising costs of health
87 insurance for employers and employees, and the resultant burden to the library. Lauren
88 reported that she did speak with the County about the library possibly joining with the
89 County health plan but there were prohibitive drawbacks to that possibility. Tom will
90 prepare a report to present to staff. It was also suggested that Kerwin Johnson of
91 Islanders Insurance be invited to a staff meeting. Lauren noted that she has insurance
92 handouts and information available for interested staff.

93

94 **Long-range Plan:** Lauren, Ruth and Richard will be meeting with state librarians at the
95 WILL conference to talk about the long-range planning process. The state librarians will
96 later come to San Juan Island and make a presentation to the board about the process
97 set to start in January 2006.

98

99 **NEW BUSINESS**

100 **Resignation of Board Member:** Lauren reported that Elizabeth Rush has resigned as
101 a Library Board member. As of the time of the board meeting, Elizabeth's written
102 resignation had not yet been received. It was Lauren's understanding that this letter was
103 needed in order to place a legal notice for a new board member. Lauren reported that
104 she had also checked the bylaws which stipulate that Elizabeth's vacated secretary
105 position must be filled at the next board meeting. It was suggested that it would be
106 beneficial for potential board members to attend board meetings to get an idea of board
107 responsibilities and activities. Roy has agreed to fill a full 5-year term. Lauren will
108 provide an update on current board member terms at the next meeting.

109

110 **Construction Budget Resolution**

111 **MSC** Tom Metke moved and Roy Mocerri seconded to authorize Resolution No.
112 7-2005 which amends the construction fund for year 2005 to \$450,000.
113 Passed.

114

115 **ADJOURNMENT**

116 **MSC** Roy Mocerri moved and Tom Metke seconded to adjourn the meeting at
117 7:17 p.m. Passed.

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121

122 Respectfully submitted:

123

Board Secretary

124

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127 Approved:

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Board President